



STATE OF NEW HAMPSHIRE  
OFFICE OF PROFESSIONAL LICENSURE AND CERTIFICATION  
*BOARD OF LICENSED GENETIC COUNSELORS*

7 EAGLE SQUARE, CONCORD, NH 03301-4980  
Telephone: 603-271-2152  
TDD Access: Relay NH 1-800-735-2964  
[www.oplc.nh.gov](http://www.oplc.nh.gov)

**PUBLIC MINUTES**  
**Friday December 1, 2023**

The December 1, 2023, Board meeting was called to order at 8:04a.m. at 7 Eagle Square, Concord, NH with the following members present:

Lisa Demers, LGC, Chair  
Kathryn Lockwood, LGC  
Erica Stelmach, LGC

**I. MINUTES**

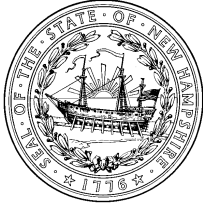
**A. Approval of Public Minutes from June 9, 2023**

On a motion by Kathryn Lockwood and seconded by Erica Stelmach the Board voted to approve the public minutes of June 9, 2023, as submitted.

**II. LICENSURE APPROVAL**

**A. Reviewed the fast-track licensing approvals -FYI.**

ALEXANDRA	LISI	INITIAL	6/13/2023
SOFIA	HORAN	INITIAL	6/26/2023
KALEIGH	PATTON	INITIAL	7/10/2023
BRYNN	PERSKY	INITIAL	8/1/2023
CASSIDY	GAGNE	INITIAL	8/2/2023
PAMELA	VITAR	INITIAL	8/22/2023



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IGOR	KHUZEYKIN	INITIAL	9/26/2023
ERICA	OGERT	PROVISIONAL	10/10/2023
JESSA	BIDWELL	INITIAL	10/11/2023
COOPER	HALL	INITIAL	10/18/2023
LAUREN	TUTTLE	INITIAL	11/16/2023
CHRISTINA	SHOCKLIN	INITIAL	11/22/2023

**III. RULES REVIEW AND OTHER LEGISLATIVE TOPICS**

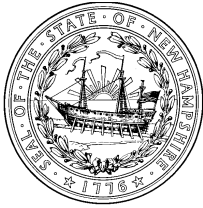
**A. Rule Question from Ericka Stelmach**

Question from a GC residing in NH and working for a laboratory who has contact with providers regarding clinical cases but not patients directly. Wanted to know if NH licensure bill requires a license for GCs to speak to providers or if it just covers contact with patients.

Board Counsel Elizabeth Eaton discussed with Board scope of practice for Licensed Genetic Counselors. It was determined that the licensee needs to be licensed in New Hampshire or otherwise for purposes of their job. On a motion by Lisa Demers and seconded by Kathryn Lockwood the Board voted for Erica Stelmach to draft a response to the licensee regarding the inquiry.

**B. PLC 313 Proposal**

Board Counsel Elizabeth Eaton discussed with the Board the license by endorsement and how it will work going forward. Discussed the Boards feedback that was sent in email to Board Administrator.



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**C. 2024 Meeting Dates**

The Board approved the below meeting dates.

March 1, 2024

June 7, 2024

September 6, 2024

December 6, 2024

Motion to commence non-public session: 9:16am

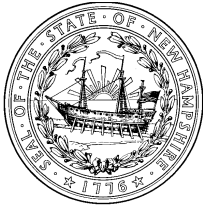
On the motion of Kathryn Lockwood, seconded by Erica Stelmach the Board voted to conduct a non-public session for the purpose of discussing investigations of alleged licensee misconduct and noting that such a non-public session is authorized by RSA 91-A: 3, II (c), RSA 91-A: 3, II (e), RSA 91-A: 5, IV, *Lodge v. Knowlton*, 119 N.H. 574 (1978), and the Board's executive and deliberative privileges. Each member recorded his or her vote on the motion, which passed by the unanimous vote of all members present.

Motion to keep minutes of non-public session confidential:

Upon the motion of Erica Stelmach, seconded by Kathryn Lockwood, the Board voted to withhold and seal all the minutes of the proceeding non-public session from public disclosure pursuant to RSA 91-A:3, III on the grounds that public disclosure would be likely to affect adversely the reputation of a person other than a Board member and to render the proposed action ineffective. Each member recorded his or her vote on the motion, which passed by the unanimous vote of all members present.

**Adjournment**

Erica Stelmach made a motion to adjourn at 9:29am Kathryn Lockwood seconded, motion passes with a roll call vote.



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