



December 9, 2022, GCGB Public Meeting

Minutes

Genetic Counselors Governing Board

Dec 9, 2022 at 8:30 AM EST

@ OPLC - 7 Eagle Square, Concord, NH 03301

Attendance

Present:

Members: Lisa Demers, Kathryn Lockwood, Erica Stelmach

Guests: Jessica Whelehan - Board Administrator, Shane Goulet - Board Counsel (remote)

Absent:

Members: Gary Kaufman

I. Call To Order

Lisa Demers, Chair, called the meeting to order at :40 am.

II. Approval of Public Minutes

Motion:

Approve the public minutes from the August 12, 2022, meeting as submitted.

Motion moved by Kathryn Lockwood and motion seconded by Erica Stelmach. Motion passed unanimously.

III. New Business - 2023 Financial Form

The Board members in attendance completed their 2023 Form 15-A.

IV. Licensure Approval

Motion:

Ratify the list of Fast-Track approvals as submitted.

Motion moved by Erica Stelmach and motion seconded by Kathryn Lockwood. Motion passed unanimously.

A. Provisional extension request - Alexandra Hempel

Motion:

Approve the tension on the provisional license through the February 2023 test date, at which time the provisional license expiration will be reevaluated, if needed.

Motion moved by Erica Stelmach and motion seconded by Kathryn Lockwood.
Motion passed unanimously.

V. Rules Review and Other Legislative Topics

A. Gen 100-200 Conditional Approval Response

Motion:

Approve the Conditional Approval Response and have Lisa Demers sign the letter.

Motion moved by Erica Stelmach and motion seconded by Kathryn Lockwood.
Motion passed unanimously.

B. Gen 300 Conditional Approval Response

Motion:

Approve the Conditional Approval Response and have Lisa Demers sign the letter.

Motion moved by Erica Stelmach and motion seconded by Kathryn Lockwood.
Motion passed unanimously.

C. Gen 500 Adopted Rule

Motion:

Approve the Conditional Approval Response and have Lisa Demers sign the letter.

Motion moved by Erica Stelmach and motion seconded by Kathryn Lockwood.
Motion passed unanimously.

Motion:

Approve the Adopted Rule and have Lisa Demers sign the letter.

Motion moved by Erica Stelmach and motion seconded by Kathryn Lockwood.
Motion passed unanimously.

D. Gen 400 Conditional Approval Response

VI. Non-Public Session

Motion:

Conduct a Non-Public session for the purpose of discussing investigations of alleged licensee misconduct and other confidential Board business. Such a non-public session is authorized by RSA 91-A:3, II (c), RSA 91-A:3 II (e), RSA 91-A:5, IV, Lodge v. Knowlton, 119 N.H. 574 (1978), and the Board's executive and deliberative privileges.

Motion moved by Erica Stelmach and motion seconded by Kathryn Lockwood. Motion passed unanimously by roll call vote at 8:54 am.

VII. Resume Public Session

Public session resumed at 9:09 am.

VIII. Seal the Minutes of the Non-Public Session

Motion:

Seal the minutes of the non-public session to maintain the privacy of the items discussed in non-public session pursuant to RSA 91-A:3, II (c), on the grounds that public disclosure may adversely affect the reputation of a person other than a Board member or render the proposed action ineffective.

Motion moved by Erica Stelmach and motion seconded by Kathryn Lockwood. Motion passed unanimously.

Board Administrator Jessica Whelehan asked the Board members had contact with Dr. Kaufman, explaining that he was not responding to any emails. The members advised that the schedule did not allow him to attend meetings, and that he had already mentioned resigning from the Board. Jessica asked the members to please ask him to carefully consider his options with regard to the Board, and to take action if needed. The Board members also discussed possible replacements Dr. Kaufman's Board position.

IX. Adjourn meeting

Lisa Demers adjourned the meeting at 9:19 am.