



## February 10, 2023, GCGB Public Meeting

### Minutes

Genetic Counselors Governing Board

Feb 10, 2023 at 8:30 AM EST

@ OPLC - 7 Eagle Square, Concord, NH 03301

#### **Attendance**

##### **Present:**

Members: Lisa Demers, Kathryn Lockwood, Erica Stelmach

Guests: Jessica Whelehan - Board Administrator, Liz Eaton - Board Counsel, Tina Kelley - Program Specialist

##### **Absent:**

Members: Gary Kaufman

#### I. Call To Order

Lisa Demers, Chair, called the meeting to order at 8:39 am.

#### II. Approval of Public Minutes

##### **Motion:**

Approve the December 9, 2022, public minutes as submitted.

Motion moved by Kathryn Lockwood and motion seconded by Erica Stelmach. Motion passed unanimously.

#### III. OPLC and/or Board Administration Updates

##### A. Staffing change

Jessica Whelehan, Board Administrator, announced she would be taking another position within OPLC and over the next several months would transition away from Board Administration to the Rules section. She explained she would still be working with the Boards, and would therefore likely see this Board again, but she wanted to give them some advance notice.

#### IV. Licensure Approval (if applicable)

##### A. Kimberly Butland P-LGC to FULL

##### **Motion:**

Approve the application for full licensure.

Motion moved by Erica Stelmach and motion seconded by Kathryn Lockwood. Motion passed unanimously.

B. Christina Kovacs P-LGC to FULL

**Motion:**

Approve the application for full licensure.

Motion moved by Erica Stelmach and motion seconded by Kathryn Lockwood.

Motion passed unanimously.

C. Fast Track Approvals

 [FT through 2.6.23.pdf](#)

**Motion:**

Ratify the licenses approved via Fast-Track.

Motion moved by Erica Stelmach and motion seconded by Kathryn Lockwood.

Motion passed unanimously.

V. Rules Review and Other Legislative Topics

A. Gen 100-200 Adopted text

**Motion:**

Approve the adopted text and have the Chair sign the letter.

Motion moved by Erica Stelmach and motion seconded by Kathryn Lockwood.

Motion passed unanimously.

B. Gen 300 Adopted text

**Motion:**

Approve the adopted text and have the Chair sign the letter.

Motion moved by Erica Stelmach and motion seconded by Kathryn Lockwood.

Motion passed unanimously.

C. Gen 400 Adopted text

**Motion:**

Approve the adopted text and have the Chair sign the letter.

Motion moved by Erica Stelmach and motion seconded by Kathryn Lockwood.

Motion passed unanimously.

D. Legislative update

**Motion:**

Regarding HB321, approve any member of the Board to represent the Board at any potential future hearings, and oppose this bill.

Motion moved by Kathryn Lockwood and motion seconded by Erica Stelmach.  
Motion passed unanimously.

**Motion:**

Regarding HB507, approve Lisa Demers to represent the Board at today's hearing, opposing this bill.

Motion moved by Erica Stelmach and motion seconded by Kathryn Lockwood.  
Motion passed unanimously.

Liz Eaton, Board Counsel, provided the following legislative update:

HB655, relative to OPLC and the Boards, Councils, Committees, and Commissions OPLC oversees, did not appear to have much that would affect Allied or Genetic. She did advise the bill was more than 70 pages.

HB321, relative to Non-Public minutes, and which had been emailed to all members in advance of today's meeting, had somehow made it out of committee by a vote of 20-0. The Board discussed the potential ramifications this would have if passed, including the increase in work for all parties involved, as well as the potential risk of private and protected discussions and votes being released to the public.

HB507, relative to unlicensed practice, was in committee today. The Board expressed concerns that this bill, if passed, would negate the purpose of licensing Boards in general, and place the public at risk.

HB594, relative to reciprocity, was also moving forward, and may have some positive impacts, as well as some potential unforeseen impacts, if but into law.

Liz also confirmed that the members of the Board had received the communication from OPLC Executive Director Lindsey Courtney regarding license terms (RSA 310-A:1-h); Jessica Whelehan confirmed that she had emailed that to all Board members.

VI. Non-Public Session (Motion, Second, Roll Call Vote - read script in "Section Description")

**Motion:**

Conduct a Non-Public session for the purpose of discussing investigations of alleged licensee misconduct and other confidential Board business. Such a non-public session is

authorized by RSA 91-A:3, II (c), RSA 91-A:3 II (e), RSA 91-A:5, IV, Lodge v. Knowlton, 119 N.H. 574 (1978), and the Board's executive and deliberative privileges.

Motion moved by Erica Stelmach and motion seconded by Kathryn Lockwood. Motion passed unanimously by roll call vote at 9:06 am.

VII. Resume Public Session

Public session resumed at 9:09 am.

VIII. Seal the Minutes of the Non-Public Session (Read script in "Section Description")

**Motion:**

Seal the minutes of the non-public session to maintain the privacy of the items discussed in non-public session pursuant to RSA 91-A:3, II (c), on the grounds that public disclosure may adversely affect the reputation of a person other than a Board member or render the proposed action ineffective.

Motion moved by Erica Stelmach and motion seconded by Kathryn Lockwood. Motion passed unanimously.

IX. Adjourn meeting

Meeting adjourned at 9:16 am.