

**State of New Hampshire**  
**OFFICE OF PROFESSIONAL LICENSURE AND CERTIFICATION**  
**DIVISION OF LICENSING AND BOARD ADMINISTRATION**

**Board of Professional Geologist**

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Director



**BOARD OF PROFESSIONAL GEOLOGIST**  
**PUBLIC MEETING MINUTES**  
**December 8, 2022**

There was a meeting of the Board of Professional Geologist held on December 8, 2022. The public may attend via video/teleconference. The following Board Members attended in person at the Board's Office: Board Chair Nikki Roy, Board Member Erin Kirby, Board Member Abigail Fopiano, and Board Member Jeffrey Marts. Board Member Shane Csiki was absent from the meeting.

Also attended in person was OPLC Board Administrators Dawn Couture and Marla Pike.

- I. Call to Order** - The meeting was called to order by Board Chair Roy at 9:04 am.
- II. Review of Public Minutes from the May 19, 2022, meeting** - Board Member Marts made a motion which was appropriately seconded by Board Member Kirby to accept the public minutes as written. The motion passed 3-0. Board Member Fopiano abstained.
- III. Public Appearances**
  - a. Introduce new Board Member Abby Thompson Fopiano -Board Chair Roy introduced Abigail Thompson Fopiano as the new member to the Professional Geologist Board. Board Member Fopiano provided the Board with a brief history of herself and the type of work she does as a licensed Geologist. Board Chair Roy asked the members to proactively look for an additional member to fill the vacant public seat.

#### **IV. New Business –**

- a. ASBOG will be a computer-based testing at the beginning of March of 2023- The Board was reminded that the ASBOG exams will be computer-based provided through Prometric. The Board asked if candidates will be able to schedule both sections of the exams at the same time? Administrator Couture confirmed that candidates will be able to schedule both exams for the same day.
  
- b. 2023 Board Meeting Dates – Noted
  - a. February 9, 2023
  - b. June 8, 2023
  - c. October 12, 2023

#### **V. Applications to Review –**

- a. Exam Applications –
  - i. Tanya P. Justham – Board Member Marts made a motion which was appropriately seconded by Board Chair Roy to approve the applicant to sit for the ASBOG exams. The motion passed unanimously.
  
- b. Reciprocity Applications –
  - i. Keith B. Rapp – Board Member Kirby made a motion which was appropriately seconded by Board Chair Roy to accept and approve this applicant for licensure. The motion passed unanimously.
  - ii. Daniel Slavin – Board Member Kirby made a recommendation to ask Mr. Slavin to provide additional information regarding his professional experience. Board Chair Roy made a motion which was appropriately seconded by Board Member Kirby to ask Mr. Slavin to submit additional information that shows he has more professional experience and decision making. Once the required information has been received, the

Administrator will provide it to Board Member Kirby for review and recommendation. The motion passed unanimously.

**VI. Rules Review and Other Legislative Topics** – OPLC Rules Counsel Douglas Osterhoudt was in attendance.

a. Proposed draft administrative rules –

- i. Initial Proposal Draft Geo 103.06-103.07 Rules - Board Member Fopiano made a motion which was appropriately seconded by Board Chair Roy to adopt the proposed draft as presented. The motion passed unanimously
- ii. Initial Proposal Draft Geo 200 Rules - Counsel Osterhoudt informed the Board of OPLC's new 200 rules and that this process will be standardized across all Boards. Board Chair Roy made a motion which was appropriately seconded by Board Member Marts to adopt the proposed draft as presented. The motion passed unanimously.
- iii. Initial Proposal Draft Geo 300 Rules - Board Chair Roy made a motion which was appropriately seconded by Board Member Marts to adopt the proposed draft as presented. The motion passed unanimously.
- iv. Initial Proposed Draft Geo 400 Rules – The Board held a discussion and suggested a few minor changes to Geo 401.05. Under Geo 401.05 (a)(4) regarding approval or denial, the Board suggested for this section to possibly mirror RSA 541-A:29 regarding the administration procedures. Geo 401.05 (b): remove section (i); change the language in item Geo 401.05 (b) (2) by “reinstatement fees” and adding “the biennial renewal fee.”; Geo 401.05 (c) add a section (3) which would be the language that was removed under Geo 401.05 (b) (i) regarding 3 licensed professional geologist references and add a section (4) that references the reinstatement fee. Board Member Kirby made a motion which was appropriately seconded by Board Member Marts to submit the suggestive changes to Tina Kelley. The motion passed unanimously.

**VII. Adjournment** –Board Member Marts made a motion which was appropriately seconded by Board Member Kirby to adjourn the meeting. The motion passed unanimously; the meeting adjourned at 10:09 a.m.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Dawn Couture".

Dawn Couture  
Board Administrator II