

State of New Hampshire
OFFICE OF PROFESSIONAL LICENSURE AND CERTIFICATION
DIVISION OF LICENSING AND BOARD ADMINISTRATION

Board of Home Inspectors
7 Eagle Square, Concord, NH 03301-2412
Phone: 603-271-2152



BOARD OF HOME INSPECTORS
PUBLIC MEETING MINUTES
JANUARY 11, 2023

- I. **Call to Order** – 8:57 a.m.
- II. **Review of Public Minutes from the November 1, 2022, meeting** - Board Member Lee Carroll made a motion to approve the minutes from the November 1, 2022, Board meeting. Board Member James Gray seconded the motion, motion passed unanimously.
- III. **Public Appearances** – None
- IV. **OPLC and/or Board Administration Updates** –
 - A. OPLC 2023 Budget Book – Noted by the Board
 - B. FY 24 Budget Presentation – Noted by the Board
 - C. 2023 NH Statement of Financial Interest RSA 15-A form – Noted that everyone one on the Board has completed except for Board Member Gregory Davis.
 - D. 2023 Board Meeting Schedule – Noted by the Board
 - a. March 8, 2023
 - b. June 14, 2023
 - c. September 20, 2023
 - d. December 21, 2023
- V. **License – Reaffirmation of Applicants Licensed since November 1, 2022** – Board Member James Gray made a motion to approve the applicants license since November 1, 2022. Perry Lemay seconded the motion, motion passed unanimously.

A. Kevin A. Hutchins	#00765	11/30/2022	Brentwood, NH
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- VI. **Administrative Rules & Legislative Topics** – The Board reviewed the adopted Plc 200 Rules along with the HOM 200 Rules initial Proposal Draft. Board Chair Joseph Griffin made a motion to approve the HOM 200 Rules as drafted. Board Member Perry Lemay seconded the motion, motion passed unanimously.

VII. **Non-Public Session**

Upon the motion of Board Member Lee Carroll and the second of Board Member James Gray, by roll call vote to conduct a non-Public session at 9:21 a.m. for the purpose of discussing investigations of alleged licensee misconduct and other confidential Board business. Such a non-public session is authorized by RSA 91-A:3, II (c) & (e), RSA 91-A:5, IV, Lodge v. Knowlton, (1978), and the Board's executive and deliberative privileges. Each Member recorded his or her vote on the motion, which passed unanimously vote of all Members present.

VIII. **Resume Public Session**

IX. **Seal the Minutes of the Non-Public Session –**

Upon return to public session at 10:02 a.m. Board Member Lee Carroll made a motion to seal the non-minutes from public disclosure session are sealed to maintain the privacy of the items discussed in non-public session pursuant to RSA 91-A:3, II (c), on the grounds that public disclosure may adversely affect the reputation of a person other than a Board member or render the proposed action ineffective. Board Member Perry Lemay seconded the motion which passed unanimously with roll call vote of all Member present.

X. **Adjournment** – Board Member Perry Lemay made a motion to adjourn the meeting. Board Member Nicholas Jette seconded the motion, motion passed unanimously. The next Board meeting will be held on March 8, 2023, at 9:00 a.m.