



Board of Home Inspectors PUBLIC Meeting

Minutes

Home Inspectors Board
Oct 19, 2023 at 9:00 AM EDT
@ 7 Eagle Square, Concord, NH, USA

Attendance

Present Members: Damon Burt, Kurtis Grasset, James Gray, Nicholas Jette, Perry Lemay

Guests: Marla Pike, Board Administrator, Rahkiya Medley, Board Counsel

Zoom: Sara Glassmeyer, Cindy Monzon from ICA

Absent: Lee Carroll, Joseph Griffin

I. Call To Order at

The Board meeting was called to order at 9:00 a.m. by Board Member James Gray

II. Review of Public Minutes from September 20, 2023

The Board reviewed the public minutes from September 20, 2023, no changes were made. Board Member Nicholas Jette made a motion to approve the minutes as presented. Board Member Damon Burt seconded the motion. The motion passed unanimously.

III. OPLC and/or Board Administration Updates:

A. Board Member Parking

The Board reviewed the recommended parking for Board Members - Noted by the Board

B. House Bill 308 Zoom Presence definition -

The Board reviewed House Bill 308 - Noted by the Board

Board Meeting schedule for 2024 -

January 24, 2024

March 19, 2024

June 19, 2024

September 17, 2024

December 17, 2024

The Board reviewed the meeting schedule for 2024 - Noted by Board

IV. New Business

A. Skilled Trades and Professional Occupations - Course Approval

The Board approved Inspection Certification Associates (ICA) to provide continuing education for Home Inspectors. Board Member Perry Lemay made a motion to approve ICA to provide continuing education. Board Member Kurtis Grasset seconded the motion. The motion passed unanimously.

Licensure - Reaffirmation of Licensure since September 20, 2023.

B. Brian F. McElwee #00788 9/20/23 Conway, NH

Noted by the Board

V. Administrative Rules & Legislative Topics

A. Home 200 - Adoption Cover Letter

1. Home 200 Adopted Text

Board Member Kurtis Grasset made a motion to approve the Home 200 rules. Board Member Nicholas Jette seconded the motion. The motion passed unanimously.

B. Home 600 - Hearing Opening Statement Script - Hearing at 9:30 a.m. for Home 600 Rules

1. Home 600 - Initial Proposal

The Board had a rule hearing on the Home 600 rules. There was no public comment in person or on zoom during the hearing.

VI. Non-Public Session

Upon the motion of Board Member Nicholas Jette and seconded by Board Member Perry Lemay, by roll call vote to conduct a Non-Public session at 9:16 a.m. for the purpose of discussing investigations of alleged licensee misconduct and other confidential Board business. Such a non-public session is authorized by RSA 91-A:3, II (c) & (e), RSA 91-A:5, IV, Lodge v. Knowlton, (1978), and the Board's executive and deliberative privileges.

VII. Resume Public Session

VIII. Seal The Minutes of the Non-Public Session

Upon the return to public session at 9:37 a.m. Board Member Perry Lemay made a motion to seal the non-public session are sealed to maintain the privacy of the items discussed in non-public session pursuant to RSA 91-A:3, II (c), on the grounds that public disclosure may adversely affect the reputation of a person other than a Board member or render the proposed action ineffective. Board Member Damon Burt seconded the motion which passed unanimously with roll call vote of all Members present.

IX. Adjournment - Next Board meeting will be December 14, 2023, at 9:00 a.m.

Board Member Nicholas Jette made a motion to adjourn the meeting at 10:35 a.m. Board Member Kurtis Grasset seconded the motion. The motion passed unanimously.