



## 2. Reference of Character and Qualifications

Applicant will give the name, complete address, occupation and business relationship of 1 reference from a licensed home inspector as defined by RSA 310-A:183, VI.

Name	Address including zip code	Occupation/License	Business Relationship to Applicant

## 3. General Information Questions

**CHECK ONE:**

YES      NO

- |  |                          |                          |
|--|--------------------------|--------------------------|
| 1. Have you ever been convicted of any felony or any misdemeanor, or violation? If yes, name the court the details of the offense and the date of conviction and the sentence imposed. | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Have you ever had any disciplinary action brought against you by any Board or Jurisdiction?   | <input type="checkbox"/> | <input type="checkbox"/> |

**If the answer is yes to questions above, a written explanation is required with your application**

## 5. Liability Insurance Coverage

YES      NO

I have enclosed proof of liability insurance coverage required per RSA 310-A:191 (d) and Administrative Rule 301.03 (b) which consists of:	<input type="checkbox"/>	<input type="checkbox"/>
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- |  |  |
|--|--|
| 1. Name and Address of the Insurance Company | 3. Category of and minimum amounts of Coverage |
| 2. Name of the Certificate Holder            | 4. Insurance cancellation policy.              |





**State of New Hampshire**  
**OFFICE OF PROFESSIONAL LICENSURE AND CERTIFICATION**  
**DIVISION OF LICENSING AND BOARD ADMINISTRATION**  
7 Eagle Square, Concord, NH 03301  
Phone: 603-271-2152

STATE OF NEW HAMPSHIRE BOARD OF LICENSURE FOR HOME INSPECTORS

Dear Reference:

An individual has applied for reinstatement to this board for licensure in the State of New Hampshire as a Home Inspector and either has given your name as a reference or has stated that he/she has worked for you or with you. The Board would appreciate your sending the information requested on the reference form on the following page, and assure you that such information as you give will be treated in the strictest confidence. You may attach additional pages as needed.

This Board is required by law to obtain evidence of the good character of the applicant and his/her qualifications as a home inspector before issuing a certificate of licensure. Statements made on this form by responsible persons with actual knowledge of the applicant's character and qualifications will be considered by the Board as evidence and filed as part of the application.

The Board urges that evidence submitted on this form not be perfunctory, but be considered carefully. The Board, in making its decisions, must rely to a great extent on the evidence submitted by references. Since these decisions may affect the life, health, property and welfare of the public, you have a grave responsibility to provide the Board with a fair and honest appraisal of the applicant.

Since the Board cannot reinstate the applicant until the reference is returned, a prompt reply will expedite consideration of the applicant's request for reinstatement. Please make certain that you enter the applicant's name on the reference form.

Very truly yours,

Board of Home Inspectors

Re: Application of

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(NAME IS REQUIRED)

**THIS IS CONFIDENTIAL INFORMATION - FOR USE BY BOARD MEMBERS ONLY**

1. What is your full name \_\_\_\_\_  
(printed)
  2. What is your address \_\_\_\_\_  
(street and number) (city or town)
  3. What is your present business or profession?  
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  4. Are you a licensed Home Inspector? \_\_\_\_\_ In what State? \_\_\_\_\_ License # \_\_\_\_\_
  5. How long have you known the applicant? From \_\_\_\_\_ To \_\_\_\_\_
  6. Are you in any way related to the applicant?  
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  7. What has been your business connection with the applicant?  
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8. Do you know anything reflecting adversely on the integrity or general good character of the applicant?  
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9. Please give a brief estimate of the applicant as a home inspector.  
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- 
10. Would you employ the applicant in a position of trust?  
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  11. If the applicant is connected with a firm, please provide its name and address.  
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12. Is the applicant qualified to be placed in responsible charge of design or supervision of work?  
.
  13. If the applicant is in individual practice, please indicate the nature of such practice

14. Do you recommend the applicant for licensure as a Home Inspector? \_\_\_\_\_

15. In my opinion the applicant has \_\_\_\_\_ years of home inspecting experience.

16. Remarks concerning the applicant

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I make the above statements with full knowledge that the person referred to is making application for licensure to the State of New Hampshire as a Home Inspector.

Date: \_\_\_\_\_ Written Signature \_\_\_\_\_