

APPENDIX II-C

RULEMAKING NOTICE FORM

Notice Number _____ Rule Number Inst 700

<p>1. Agency Name & Address:</p> <p>Installation Standards Board for Manufactured Housing c/o Office of Professional Licensure & Certification 7 Eagle Square Concord, NH 03301</p>	<p>2. RSA Authority: <u>RSA 205-D:20, I and X</u></p> <p>3. Federal Authority: <u>n/a</u></p> <p>4. Type of Action:</p> <p>Adoption <u>X</u></p> <p>Repeal _____</p> <p>Readoption _____</p> <p>Readoption w/amendment _____</p>
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5. Short Title: **Manufactured Housing Installation Standards**

6. (a) Summary of what the rule says and of any proposed amendments including whether the rule implements a state statute for the first time:

The former Chapter Inst 600 on manufactured housing installation standards expired 4/14/2022 and renumbering as Chapter Inst 700. The Installation Standards Board (Board) is adopting the chapter again, with and without changes from the expired rules as described below:

- **Inst 701, previously 701, previously 601, provides the purpose and scope for the chapter and is being adopted with on editorial change;**
- **Inst 702, previously 602, provides definitions and is being adopted with no changes;**
- **Inst 703, previously 603, describes installation standards including filing of the manual with the Board, site preparation systems, design requirements including load-bearing capacity, clearance under the house, design procedures for concrete block piers, footings, foundations, anchoring, and utility connection and testing. The section is being modified to change may to shall to comply with rule making requirements and add the Office of Professional Licensure and Certification for submission of the manual.**

6. (b) Brief description of the groups affected:

The groups affected are licensed manufactured home installers and anyone who is having a manufactured home installed.

6. (c) Specific section or sections of state statute or federal statute or regulation which the rule is intended to implement:

RULE	STATUTE
Inst 701 - 702	RSA 541-A:7
Inst 703	RSA 205-D:4; RSA 205-D:20, I

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7. Contact person for copies and questions including requests to accommodate persons with disabilities:

Name:	Tina M. Kelley	Title:	Rules Coordinator
Mailing Address:	Office of Professional Licensure & Certification 7 Eagle Square Concord, NH 03301	Phone #:	(603) 271-5247
		Fax#:	None
		E-mail:	OPLC-Rules@oplcnh.gov
		TTY/TDD Access:	Relay NH 1-800-735-2964 or dial 711 (in NH)

8. Deadline for submission of materials in writing or, if practicable for the agency, in the electronic format specified: **Monday, May 20, 2024 at 4:00 p.m.**

Fax E-mail Other format (specify):

9. Public hearing scheduled for:

Date and Time: **Thursday, May 10, 2024 at 9:15 a.m.**

Physical Location: **Office of Professional Licensure and Certification
7 Eagle Square
Concord, NH 03301**

Electronic Access (if applicable): **N/A**

10. Fiscal Impact Statement (Prepared by Legislative Budget Assistant)

FIS # **23:264** , dated **11/06/2023**

- 1. Comparison of the costs of the proposed rule(s) to the existing rule(s):**
Not applicable as the previous rules expired in April 2022.
- 2. Cite the Federal mandate. Identify the impact on state funds:**
No federal mandate, no impact on state funds
- 3. Cost and benefits of the proposed rule(s):**
When comparing the proposed rules to the expired rules there is no change is cost or benefit. The proposed rules are technical in nature and maintain the same fees as the expired rules. However, to note, sine the fees expired on 4/15/2022 \$1,750 has not been collect but will resume being collected once the proposed rules are adopted.
 - A. To State general or State special funds:**
None
 - B. To State citizens and political subdivisions:**
None
 - C. To independently owned businesses:**

None

10. Statement Relative to Part I, Article 28-a of the N.H. Constitution:

These rules do not violate Part I, Article 28-a of the New Hampshire Constitution. These rules do not mandate or assign this program to any political subdivision in any way.