

APPENDIX II-C

RULEMAKING NOTICE FORM

Notice Number _____ Rule Number Inst 800

<p>1. Agency Name & Address:</p> <p>Installation Standards Board for Manufactured Housing c/o Office of Professional Licensure & Certification 7 Eagle Square Concord, NH 03301</p>	<p>2. RSA Authority: <u>RSA 205-D:20, XI</u></p> <p>3. Federal Authority: <u>n/a</u></p> <p>4. Type of Action:</p> <p>Adoption <u>X</u></p> <p>Repeal _____</p> <p>Readoption _____</p> <p>Readoption w/amendment _____</p>
--	---

5. Short Title: **Alternative Dispute Resolution Program**

6. (a) Summary of what the rule says and of any proposed amendments including whether the rule implements a state statute for the first time:

The former Chapter Inst 700 on alternative dispute resolution program expired 4/14/2022 and renumbering as Chapter Inst 800. The Installation Standards Board (Board) is adopting the chapter again, correction various rule citations, change pronouns to be non-gender specific, and in Inst 802.02 changing hearing examiners approved by the Board to provided by the Office of Professional Licensure and Certification.

6. (b) Brief description of the groups affected:

The groups affected are licensed manufactured home installers and anyone who is having a manufactured home installed.

Those seeking dispute resolution of disputes between manufacturers, retailers, installers, and consumers of manufactured housing relative to the installation of manufactured housing and the correction or repair of defects in manufactured houses that are reported during the one-year period beginning on the date of installation

6. (c) Specific section or sections of state statute or federal statute or regulation which the rule is intended to implement:

RULE	STATUTE
Inst 801	RSA 541-A:7
Inst 802	RSA 205-D:20, XI

7. Contact person for copies and questions including requests to accommodate persons with disabilities:

Name: **Tina M. Kelley** Title: **Rules Coordinator**
Mailing **Office of Professional** Phone #: **(603) 271-5247**
Address: **Licensure & Certification**
7 Eagle Square Fax#: **None**
Concord, NH 03301 E-mail: **OPLC-Rules@oplcnh.gov**
TTY/TDD Access: Relay NH 1-800-735-2964
or dial 711 (in NH)

8. Deadline for submission of materials in writing or, if practicable for the agency, in the electronic format specified: **Monday, May 20, 2024 at 4:00 p.m.**

Fax E-mail Other format (specify):

9. Public hearing scheduled for:

Date and Time: **Friday, May 10, 2024 at 9:15 a.m.**

Physical **Office of Professional Licensure and Certification**
Location: **7 Eagle Square**
Concord, NH 03301

Electronic
Access (if applicable): **N/A**

10. Fiscal Impact Statement (Prepared by Legislative Budget Assistant)

FIS # 24:006, dated 1/16/2024

1. **Comparison of the costs of the proposed rule(s) to the existing rule(s):**

Not applicable as the previous rules expired in April 2022.

2. **Cite the Federal mandate. Identify the impact on state funds:**

No federal mandate, no impact on state funds

3. **Cost and benefits of the proposed rule(s):**

When compared to the expired rules the proposed rules have been renumbered from Inst 700 to Inst 800 and are technical in nature and will not have any additional costs or benefits.

A. **To State general or State special funds:**

None

B. **To State citizens and political subdivisions:**

None

C. **To independently owned businesses:**

None

10. Statement Relative to Part I, Article 28-a of the N.H. Constitution:

These rules do not violate Part I, Article 28-a of the New Hampshire Constitution. These rules do not mandate or assign this program to any political subdivision in any way.