



Board of Licensed Dietitians - Public Minutes

January 10, 2025 at 9:00 AM
7 Eagle Square, Concord NH 03301

Attendance

Members Present:

Abby Savard (AS), Chair; Courtney Costello (CC); Allison Bradley (AB) *arrived at 9:18 am*; Karen Mountjoy (KM) *left at 12:00 pm*; Jason Aziz (JA)

Staff Present:

Jeanne Webber, Board Administrator; Christine Browning, Board Administrator; JB Frazier, Board Administrator; Rahkiya Medley, Esq., Board Counsel, Tina Kelley, Rules Coordinator

I. Call to Order

Meeting was called to order at 9:08 a.m., with a quorum of the Board present.

II. Approval of Public Minutes

A. December 13, 2024

Motion:

Upon a motion by AS, with a second by KM, the Board voted to approve as stated; motion passed. **Abstain:** JA **Absent for vote:** AB

III. Public Comment – No written or spoken public comment was received.

IV. Public Appearances- No items

V. OPLC Board Administration Updates

A. CE Broker - Heather Kelley, Director of Operations, provided an overview and answered the Board's questions.

B. Public Board Member - Informational

Board of Licensed Dietitians – RSA 326-H

(Public Member) Jason Aziz, Auburn

Effective: December 18, 2024

Succeeding: Ashley Mayo, Plainfield (resigned)

Term: March 28, 2027

VI. Old Business

A. Frequently Asked Questions – Discussion. The Board reviewed frequently asked questions and drafted answers which will be reviewed by Board Counsel.

VII. New Business

- A. New Hampshire Academy of Nutrition and Dietetics (NHAND) provided a letter noting End Stage Renal Disease Comments - Informational

VIII. Rules Review and Other Legislative Topics

A. Rules Review

1. Diet 400 – The Board reviewed Diet 400 administrative rules with Tina Kelley, Rules Coordinator. They will review amended rules at the February 14, 2025 meeting.
2. Diet 300

Motion:

Upon a motion by AS, with a second by CC, the Board voted to approve as amended; motion passed.

- B. Legislative Updates – Rahkiya Medley, Board Counsel, provided an overview of LSRs pertaining to the Board of Licensed Dietitians.

HB 145 - adopting the dietitian licensure compact and relative to background checks for licensed dietitians.

Motion:

Upon a motion by AS, with a second by AB, the Board voted to to delegate any available member of the Board to provide written or oral testimony and attend hearings on behalf of the Board; motion passed.

IX. Non-Public Session

Motion to conduct a non-public session for the purpose of discussing investigations of alleged licensee misconduct and other confidential Board business and noting that such a non-public session is authorized by RSA 91-A:3, II (c), RSA 91-A:3 II (e), RSA 91-A:5, IV, Lodge v. Knowlton, 119 N.H. 574 (1978), and the Board’s executive and deliberative privileges.

At 12:05 p.m., pursuant to RSA 91-A:3:2, 91-A:5, and upon motion by AS, with a second by CC, the Board voted unanimously via roll call vote to conduct a non-public session because public disclosure may render a proposed action ineffective or adversely affect the reputation of a person other than a Board member.

X. Resume Public Session

At 12:07 p.m., upon a motion by AS, with a second by CC, the Board voted to go out of non-public session and resume the public session.

- A. Seal Minutes from Non-Public Session

Upon motion by AS, with a second by AB, the Board unanimously via roll call vote to withhold and seal the minutes of the preceding non-public session from public disclosure pursuant to RSA 91-A: 3 III, because divulgence of the information likely would affect adversely the reputation of a person other than a Board member or render the proposed action ineffective. Each member recorded his or her vote on the motion, which passed by the unanimous vote of all members present

XI. Adjournment

Meeting adjourned at 12:07 p.m.