



# Mechanical Safety & Licensing Board Public Meeting Minutes

Mechanical Safety & Licensing Board  
Tuesday, July 2, 2024 at 9:00 AM EDT  
7 Eagle Square Concord NH - 3rd Floor Hearings Room

## **Attendance**

### **Absent:**

**Members:** Elisha Cole, Jesse Doucette, Michael Harrison, Peter Kendrigan, Joseph Nash,

**Staff:** Teresa Boyer – Board Administrator, Elizabeth Eaton – Board Counsel, Trivani Shahi – Board Counsel Intern

### **I. Call to Order**

Meeting was called to order at 8:59am.

### **II. Approval of Public Minutes June 11, 2024.**

#### **Motion:**

Motion moved by Joseph Nash and motion seconded by Michael Harrison. The Board voted to approve the public minutes from June 11, 2024, as submitted.

### **III. New Business**

#### **A. Chief Inspectors Report**

Chief Inspector provided a report to the Board on updates, inspections and complaints.

#### **B. Wynn - DOL - 10:00**

Wynn from the U.S. DOL discussed with Board regarding the plumbing apprentices for the Federal laws and rules.

#### **C. Operations Director Heather Kelley**

Operations Director Heather Kelley discussed with Board Inspectors Salaries.

### **IV. Public Comment**

Public comment was provided to attendees who have joined the meeting.

**V. OPLC/Board Administrator Updates**

**A. Approved Applications since 6.21.24**

Apprentice Plumber 6  
Fuel Gas Fitting Trainee 3  
Gas Fitter 80  
Journeyman Plumber 2  
Master Plumber 41  
Oil Heating Technician Certification 5

Licensing information provided to the Board as FYI.

**VI. Non-Public Session**

Non-public session, conducted for the purpose of discussing investigations of alleged licensee misconduct and other confidential Board business. Such a non-public session is authorized by RSA 91-A:3, II (c) & (e), RSA 91-A:5, IV, *Lodge v. Knowlton*, (1978), and the Board's executive and deliberative privileges.

**Motion:**

Motion moved by Jesse Doucette and motion seconded by Michael Harrison. Board voted to enter into nonpublic session at 9:04am.

**Motion:**

Motion moved by Joseph Nash and motion seconded by Elisha Cole. Board voted to enter into a second nonpublic session at 10:54am.

**VII. Seal the Non-Public Minutes**

Minutes of the non-public session are sealed to maintain the privacy of the items discussed in non-public session pursuant to RSA 91-A:3, II (c), on the grounds that public disclosure may adversely affect the reputation of a person other than a Board member or render the proposed action ineffective.

**Motion:**

Motion moved by Michael Harrison and motion seconded by Elisha Cole. Board voted to seal the nonpublic minutes from the nonpublic session.

**VIII. Next Meeting - Tuesday, August 13, 2024, at 9:00 a.m.**

Board confirmed next meeting date.

**IX. Adjournment**

Meeting adjourned at 11:49am.