



# Mechanical Safety & Licensing Board Public Meeting Minutes

Mechanical Safety & Licensing Board  
Tuesday, August 13, 2024 at 9:00 AM EDT  
7 Eagle Square Concord NH, Hearings Room

## **Attendance**

### **Absent:**

**Members:** Elisha Cole, Jesse Doucette, Michael Harrison, Peter Kendrigan, Joseph Nash

**Staff:** Teresa Boyer – Board Administrator, Elizabeth Eaton – Board Counsel

### **I. Call to Order**

Meeting was called to order at 9:00am.

### **II. Approval of Public Minutes July 2, 2024.**

#### **Motion:**

Motion moved by Michael Harrison and motion seconded by Elisha Cole. Board voted to approve the public minutes from July 2, 2024, as submitted.

### **III. Public Appearances/ Hearings**

#### **A. Alexander Melewski - Adjudicative - Unlicensed Practice - 9:30**

Hearing was held at OPLC testimony was given hearing closed at 10:06am.  
Hearing continued.

#### **B. Travis Hager - Application Show Cause - Gas Fitter - 11:00**

Hearing held at OPLC testimony was given and deliberations were held in nonpublic session. Hearing closed at 11:37am.

#### **C. Paul Hollien - Gas Fitter - 11:00**

Hearing held at OPLC testimony was given and deliberations were held in nonpublic session. Hearing closed at 11:22am.

### **IV. New Business**

#### **A. Chief Inspectors Report**

Chief Inspector provided a report to the Board on updates, inspections and complaints.

**V. Rules Review and Legislative Topics**

**A. SB372 - Vote to submit a rules making request form**

**Motion:**

Motion moved by Joseph Nash and motion seconded by Jesse Doucette. Board voted to initiate rule making support to implement SB372.

**Motion:**

Motion moved by Joseph Nash and motion seconded by Michael Harrison. Board voted for Jesse Doucet to reach out to Wynn Young.

**VI. Public Comment**

Public comment was provided to attendees who have joined the meeting.

**VII. Mailing out Mechanical Renewal Notices to Licensees**

Motion moved by Joseph Nash and motion seconded by Jesse Doucet. Board voted for OPLC to mail out renewal notices to licensees.

**VIII. OPLC/Board Administrator Updates**

**A. Approved Applications since 6.21.24**

Apprentice Plumber 13  
Fuel Gas Fitting Trainee 5  
Gas Fitter 253  
Journeyman Plumber 22  
Master Plumber 108  
Oil Heating Technician Certification 2

**IX. Non-Public Session**

Non-public session, conducted for the purpose of discussing investigations of alleged licensee misconduct and other confidential Board business. Such a non-public session is authorized by RSA 91-A:3, II (c) & (e), RSA 91-A:5, IV, *Lodge v. Knowlton*, (1978), and the Board's executive and deliberative privileges.

**Motion:**

Motion moved by Jesse Doucette and motion seconded by Joseph Nash. Board voted to enter into nonpublic session at 10:08am.

**Motion:**

Motion moved by Michael Harrison and motion seconded by Elisha Cole. Board voted to enter into a second nonpublic session at 11:56am.

**X. Seal the Non-Public Minutes**

Minutes of the non-public session are sealed to maintain the privacy of the items discussed in non-public session pursuant to RSA 91-A:3, II (c), on the grounds that public disclosure may adversely affect the reputation of a person other than a Board member or render the proposed action ineffective.

**Motion:**

Motion moved by Joseph Nash and motion seconded by Elisha Cole. Board voted to seal the minutes from the nonpublic session exempting request to mail out renewal notices.

**Motion:**

Motion moved by Joseph Nash and motion seconded by Elisha Cole. Board voted to seal the minutes from the second nonpublic session.

**XI. Next Meeting - Tuesday, September 10, 2024, at 9:00 a.m.**

Board confirmed next meeting date.

**XII. Adjournment**

Meeting adjourned at 12:59pm.