

STANDING ORDER OF THE BOARD

February 17, 2023


The Board of Mental Health Practice hereby votes to issue a standing Order that gives its Administrator, Jeanette Webber, the authority to approve applications for initial licensure, renewal of licensure, and reinstatement of licensure outside a Board meeting and without the Board's express approval, subject to the below requirements.

The above-named administrator may approve an initial licensure, renewal of licensure, or a reinstatement of licensure application for Clinical Mental Health Counselors and Independent Clinical Social Workers when the applicant meets all the requirements in the Board's practice act, RSA chapter 330-A, and the Board's administrative rules, Mhp chapters 100-500. Or, any initial application from an in-state resident, with a Board approved Candidate for Licensure: Supervision Agreement.

However, if any of the following appears in an application, the administrator may not approve the license and shall provide the full application to the board at the next board meeting for consideration by the Board:

- The applicant has a conviction for any misdemeanor or felony;
- The applicant has had disciplinary action taken in any other state or jurisdiction;
- There is any deviation in documents or information from what is mandated in the board's practice act or administrative rules;
- The applicant resides in a state other than New Hampshire, and/or is licensed in a state other than New Hampshire;
- The applicant does not have a Board approved Candidate for Licensure: Supervision Agreement;
- The Board's administrator determines that there is some other subjective decision to be made on any part of the application or supporting documents.

This authority is not transferrable to another person or entity. If the Board's Administrator is changed from Jeanette Webber, for any reason, this Standing Order is null and void and the authority to approve licenses returns to the Board.



Samuel Rosario, Chair
Authorized Representative of the
Board of Mental Health Practice