



**State of New Hampshire**  
**OFFICE OF PROFESSIONAL LICENSURE AND CERTIFICATION**  
**DIVISION OF LICENSING AND BOARD ADMINISTRATION**

**Board of Nursing**  
**7 Eagle Square, Concord, NH 03301**  
**Phone: 603-271-2152**

## **Checklist: RN Renewal**

### **Professional Board: Nursing**

Use this checklist to prepare before you apply. Required items not submitted may cause delays in issuance of a license.

### **Required Information**

- ✓ Active in Practice Requirements:
  - 400 working hours within 4 years of application date or has Completed NCLEX Exam within 2 years of the application date
- ✓ Education Requirements: - Upload into the online application
  - 30 Continuing Education hours within 2 years of application date or has Completed NCLEX Exam within 2 years of the application date
- ✓ Registration Code— Emailed 60 days before license expiration date

***You are ready to apply!***