



Nursing Home Administrators Public Meeting

Minutes

Nursing Home Administrators Board
Nov 20, 2023 at 1:30 PM EST

Attendance

Board Members:

Lynn Carpenter, Chair (LC), Anne Howe (AH), Heather Moquin (HM), David Ross (DR)

Absent:

Meghan Linehan, Anthony Linardos, Mark Bonica

Staff:

Michael Gianunzio, Board Administrator, Elizabeth Eaton, Esq. Board Counsel, Tina Kelley, Rules Coordinator

- I. Call to Order – 1:39 PM by Chair LC.
- II. Rules
 - A. NUH 301 - Review Initial Proposal Suggestions:
 1. Add a line for the preceptor to print their name.
 2. Add a statement from the Preceptor to sign that they believe the person can take on a facility without supervision, a competency statement.
 3. Removal of the comments section at the end.
 4. 2 licensed healthcare professionals not under the direct supervision of the applicant, known for at least 6 months.
 5. Remove photo requirement.
- III. Licensure
 - A. New Applications
 1. Kalie Cordeiro

Motion:

Upon a motion by HM with a second by DR the Board voted to approve sitting for the State Exam, pending receipt of Criminal Background Check with No Finding; unanimous.

IV. HB 594 Feedback

- A. The concern is the amount of time of the work experience and internship. Can we identify states that combine to have at least 6 months of AIT along with work relevant work experience? The concern of the Board is that people circumvent the 12-month process by completing AIT out of state and not at the facilities they will be working in.
- B. Completion of internship or administrator in training of at least 12 months.
- C. Do other states have a time requirement before you are eligible for reciprocity?
- D. Could we set a time requirement for our state before someone could apply for reciprocity?
- E. They need to be able to pass the state exam along with the criminal records check.

V. CEU Review

- A. Can we figure out an internal process? Who should these go to? What needs to be provided from a provider perspective?
- B. Used to be a sub-committee that reviewed the renewal applications. Would it be beneficial?
- D. Jenn will advise renewal applicants that their CE review requests will be put before the Board at the next scheduled meeting.
- E. Review with Liz, standing order that would allow Jenn or Administration to approve CEU's and renew between the Board's last meeting on the 13th and the 31st when it's due.
 - 1. NH Association of Counties c/o Shelly Richardson
 - 2. Richard Leboeuf

Motion:

Upon a motion by DR with a second by AH the Board voted to approve CEU's as requested; unanimous.

- 3. Mark Latham / Lauren White

Motion:

Upon a motion by LC with a second by AH the Board voted to approve the CEU's as requested, as unanimous.

VI. Adjournment

Motion:

Upon a motion by LC with a second by AH the Board voted to adjourn the meeting at 4:03 PM