



## Board of Nursing Home Administrators Public Meeting Minutes

Nursing Home Administrators Board

Dec 13, 2023 at 1:30 PM EST to Dec 13, 2023 at 4:00 PM EST

### Board Members:

Lynn Carpenter - Chair (LC), Anne Howe (AH), Heather Moquin (HM), David Ross (DR), Meghan Linehan (ML), Anthony Linardos(AL), Mark Bonica(MB)

### Absent:

### Staff:

Alex Fisher - Board Administrator, Elizabeth Eaton, Esq. - Board Counsel, Tina Kelley,- Rules Coordinator, Jennifer Goldblatt – Licensing Services Representative

I. Call to Order – LC called the meeting to order at 1:37PM

II. Introductions

III. Approval of Public Minutes from November 20th, 2023

Motion: Upon a motion by AH and a second by AL , the board voted to approve the minutes. Unanimous.

### IV. Rules and Legislative Topics

#### A. Rules Hearings

1. NUH 200 and 305 - 1:45PM
2. No Public present for the hearing. Hearing closed at 2PM. No public comment.
3. Question regarding wanting to use the word “May” in NUH 305. Not able to use the word may.
4. LC would like to have further discussion regarding NUH 305.

#### A. Core Knowledge Checklist

#### B. Administrator In Training Evaluation Checklist

1. Will be reviewed again at next meeting.

C. Addendum to the Universal Application

D. Rules Review – NUH 301 Initial Proposal and Forms

1. Will be reviewed again at next meeting.

## II. Emergency Permits

A. Board would like a standing agenda item to review emergency permits for the past 12 months.

## III. CEU Review

A. Ted Purdy

Motion : Upon a motion by AL second by LC, the board voted to approve the CEUS. Unanimous.

B. Susan Buxton

Motion : Upon a motion by DR with a second by AH, the board voted to approve Susan Buxton 8.25 CEUS for 12/8/2022-12/9/2022. Unanimous.

1. Board would like to request a course outline description for the 11/14/2022-11/16/2022 shaping the future consumer voice annual conference. Request for 12.25 hours.

## IV. Non Meeting

Motion : Upon a motion by LC, the board has voted to go into non meeting at 2:51PM. Unanimous.

## V. Non Public Session

Motion to conduct a non-public session for the purpose of discussing investigations of alleged licensee misconduct and other confidential Board business and noting that such a non-public session is authorized by RSA 91-A:3, II (c), RSA 91-A:3 II (e), RSA 91-A:5, IV, Lodge v. Knowlton, 119 N.H. 574 (1978), and the Board's executive and deliberative privileges.

**Motion:** Upon a motion by LC and a second by DR, the board voted to go non public at 3:15pm. Unanimous.

## VI. Resume Public Session

Motion: Upon a motion by LC and a second by AH , the board voted to move back to public session at 3:58pm. Unanimous.

## VII. Seal Minutes of Non Public Session

### Seal The Minutes of the Non-Public Session

Minutes of the non-public session are sealed to maintain the privacy of the items discussed in non-public session pursuant to RSA 91-A:3, II (c), on the grounds that public disclosure may adversely affect the reputation of a person other than a Board member or render the proposed action ineffective.

Motion: Upon a motion by LC and a second by AH, the board voted to seal the minutes of the non public session. Unanimous.

## VIII. Adjournment

Motion: Upon a motion by LC and a second by AL, the board voted to adjourn the meeting at 4:04PM. Unanimous.