



Board of Nursing Home Administrators Public Meeting Minutes

Nursing Home Administrators Board

Tuesday, October 22, 2024 at 1:30 PM EDT to Tuesday, October 22, 2024 at 4:00 PM EDT

Members Absent: Anthony Linardos(AL), Anne Howe(AH)

Members Present: David Ross – Chair(DR), Lynn Carpenter(LC), Heather Moquin(HM), Mark Bonica(MB), Meghan Linehan(ML)- Remote

Staff: Alex Fisher – Board Administrator, Elizabeth Eaton Esq. - Board Counsel

I. Call To Order – DR called the meeting to order 1:32PM.

-Meghan Linehan will be participating remotely due to work situation at her facility and had to support.

Motion: Upon a motion by DR with a second by HM, the board voted to allow Meghan Linehan to participate remotely. Roll call vote passes 5-0.

II. Welcome Christina McCullough - Communications Administrator - 1:30PM

III. Approval of Public Minutes from August 27, 2024 Meeting

Motion: Upon a motion by LC with a second by DR, the board voted to approve the public minutes from August 27, 2024 meeting. Roll call vote passes 5-0.

IV. Administrative Rules and Legislative Topics

A. SB 369

1. The board received an update on SB 369 and its affect on the board.

B. HB 518

C. NUH 305.05 - Review Final Proposal

Motion: Upon a motion by LC with a second by HN, the board voted to approve the final proposal for NUH 305.05. Roll call vote passes 5-0.

D. CEU Ideas for Rulemaking

Motion: Upon a motion by DR with a second by ML , the board voted to initiate rulemaking for NUH 403 – Continuing Education Standards with Lynn Carpenter as the deputized board member. Roll call vote passes 5-0.

V. Heather Kelley - Pathways to Military Licensure - Ask the Question Trainings - CEUS 1:45PM

VI. Standing Order Allowing Remote Participation under Specific Conditions

Motion: Upon a motion by DR with a second by, the board voted to approve the standing order allowing remote participation under specific conditions. Roll call vote passes 5-0.

VII. CEU Approval Request

A. Louise Belanger - 4 CEUS

Motion: Upon a motion by HM with a second by MB , the board voted to approve the 4 CEUS for Louise Belanger. Roll call vote passes 5-0.

VIII. 2025 Meeting Dates

A. The Board approved the following 2025 meeting dates

1. 2/25,4/22,6/24,8/26,10/28,12/9. All meetings will be at 1:30PM.

IX. Non Public Session

Motion to conduct a non-public session for the purpose of discussing investigations of alleged licensee misconduct and other confidential Board business and noting that such a non-public session is authorized by RSA 91-A:3, II (c), RSA 91-A:3 II (e), RSA 91-A:5, IV, Lodge v. Knowlton, 119 N.H. 574 (1978), and the Board's executive and deliberative privileges.

Motion: Upon a motion by DR with a second by LC, the board voted to go into non public session at 2:10PM. Roll call vote passes 5-0.

X. Seal the Minutes of the Non Public Session

Minutes of the non-public session are sealed to maintain the privacy of the items discussed in non-public session pursuant to RSA 91-A:3, II (c), on the grounds that public disclosure may

adversely affect the reputation of a person other than a Board member or render the proposed action ineffective

Motion: Upon a motion by DR with a second by HM , the board voted to seal the minutes of the non public session.

XI. Adjournment

-The meeting adjourned at 3:27PM.