



Board of Nursing Home Administrators Public Meeting Minutes

Nursing Home Administrators Board

Tuesday, December 10, 2024 at 1:30 PM EST to Tuesday, December 10, 2024 at 4:00 PM EST

Members Absent: Meghan Linehan, Anne Howe, Anthony Linardos

Members Present: David Ross – Chair(DR), Lynn Carpenter (LC), Heather Moquin(HM), Mark Bonica(MB),

Staff Present – Alex Fisher – Board Administrator, Elizabeth Eaton Esq. – Board Counsel

I. Call To Order – DR called the meeting to order at 1:42PM.

II. Standing Order

A. Order on Public Participation in Meetings

Motion: Upon a motion by LC with a second by HM , the board voted to approve the standing order as written. Motion passes 4-0.

III. Approval of the Public Minutes from October 22, 2024

Motion: Upon a motion by MB with a second by LC ,the board voted to approve the public minutes from October 22, 2024 meeting. Motion passes 4-0.

IV. Administrative Rules and Legislative Topics

A. NUH 305.05 - Vote to Adopt

Motion: Upon a motion by MB with a second by LC ,the board voted to adopt NUH 305.05. Motion passes 4-0.

V. Public Comments

-The board did not receive any public comment during this meeting.

VI. Non Public Session

Motion to conduct a non-public session for the purpose of discussing investigations of alleged licensee misconduct and other confidential Board business and noting that such a non-public

session is authorized by RSA 91-A:3, II (c), RSA 91-A:3 II (e), RSA 91-A:5, IV, Lodge v. Knowlton, 119 N.H. 574 (1978), and the Board's executive and deliberative privileges.

Motion: Upon a motion by DR with a second by LC ,the board voted to conduct a non public session at 1:50PM. Roll call vote passes 4-0.

VII. Seal the Minutes of the Non Public Session

Minutes of the non-public session are sealed to maintain the privacy of the items discussed in non-public session pursuant to RSA 91-A:3, II (c), on the grounds that public disclosure may adversely affect the reputation of a person other than a Board member or render the proposed action ineffective

Motion: Upon a motion by DR with a second by LC ,the board voted to seal the minutes of the non public session. Motion passes 4-0.

VIII. Old Business

A. Lynn Carpenter would like an update on any new board member applications and where they are in progress.

IX. Adjournment

-The board adjourned at 4:01PM. The next meeting is Tuesday February 25th ,2025 at 1:30PM.