



Board of Nursing Home Administrators Public Meeting

Nursing Home Administrators Board
Tuesday, February 25, 2025 at 1:30 PM EST

Public Minutes February 25, 2025

Present: David Ross – Chair (DR), Meghan Linehan (ML), Mark Bonica (MB), Heather Moquin (HM) arrived 1:33PM,

Absent: Anne Howe (AH), Anthony Linardos (AL)

Staff: Elizabeth Eaton – Counsel, Cynthia Capodestria – Board Administrator

I. Call To Order

The Chair called the meeting to order at 1:30 PM

II. Approval of the Public Minutes from December 10, 2024

III. Motion: Upon a motion by ML with a second by MB, the board voted to approve the public meeting minutes from December 10, 2024. Motion passes 4-0.

IV. Administrative Rules and Legislative Topics

A. Nuh 301 - Review Initial Proposal

Changes were discussed for updating 300 rules; LC will send an updated list to include in the application changes for the administrator in training internship evaluation checklist. DR will provide suggested changes for the HSE Qualification as an alternative to the AIT.

B. Nuh 403 - Review Initial Proposal

Changes were discussed for updating 400 rules.

C. HSE Rules - Conversation about Rulemaking related to HSE

[Seeking Licensure - NAB](#)

Board reviewed.

D. 2025 Legislative Service Requests

https://gc.nh.gov/bill_status/results.aspx?adv=2&txtbillno=

Board reviewed.

V. Public Comments

Time was allotted for public comment, but none was received.

VI. Non Public Session

Motion: Upon a motion by DR, with a second by ML, the Board voted to initiate a non-public session at 1:46pm; motion passed via roll call vote.

Motion to conduct a non-public session for the purpose of discussing investigations of alleged licensee misconduct and other confidential Board business and noting that such a non-public session is authorized by RSA 91-A:3, II (c), RSA 91-A:3 II (e), RSA 91-A:5, IV, Lodge v. Knowlton, 119 N.H. 574 (1978), and the Board's executive and deliberative privileges.

VII. Resume Public Session

VIII. Upon a motion by DR, with a second by LC, the Board voted to resume public session; motion passed via roll call vote 5-0.

IX. Seal the Minutes of the Non-Public Session

Minutes of the non-public session are sealed to maintain the privacy of the items discussed in non-public session pursuant to RSA 91-A:3, II (c), on the grounds that public disclosure may adversely affect the reputation of a person other than a Board member or render the proposed action ineffective

Upon a motion by DR, with a second by LC, the Board voted to seal the minutes of the non public session at 2:17 PM; motion passed via roll call vote 5-0.

X. Adjournment

Meeting was adjourned at 3:13 pm – Next meeting April 22, 2025 at 1:30PM.