



Occupational Therapy Governing Board January 30, 2023 - Public Meeting Minutes

Jan 30, 2023 at 10:00 AM EST

OPLC - 7 Eagle Square, Concord, NH 03303 - Meeting in person required - Public
Attendance available via Zoom <https://us02web.zoom.us/j/82063450163>

Attendance

Present:

Members: Olivia Freeman, Sarah Hinkley (remote), Traci Johnson, Nicole Quartulli

Guests: Elizabeth Eaton (remote), Jenna Wilson

Absent:

Guests: Jessica Whelehan

I. Call to Order

Olivia Freeman called the January 23, 2023, meeting of the OTGB to order at 10:03AM, and announced Sarah Hinkley's remote attendance was authorized by RSA 91-A:3 III, (a) because her physical attendance at the meeting was not reasonably practical due to an appointment in the Seacoast following the meeting. Pursuant RSA 91-A:3 (e), a member participating in a meeting remotely is deemed to be present at the meeting for purposes of voting. All votes taken during the meeting must be by rollcall vote. Sarah Hinkley identified herself and confirmed she should clearly hear and be heard via Zoom; she indicated she was alone in the room.

II. Approval of Public Minutes

Motion:

To approve the November 28, 2022, meeting minutes as presented.

Motion moved by Traci Johnson and motion seconded by Nicole Quartulli. Passed unanimously by rollcall vote.

III. Public Appearances - No Items

A. Hearings - No Items

B. Interviews - No Items

IV. OPLC and/or Board Administration Updates

A. OPLC Staffing change

Jenna Wilson relayed information about changes in staffing in the Licensing Division, including fewer clerks available and a new Division Administrator. Also,

Jessica Whelehan's anticipated position change within the agency and associated timeline for board administrator transition was discussed.

V. Old Business - No Items

VI. New Business

A. Final Model Practice Act
Informational. No action taken.

B. State Affairs newsletter
Informational. No action taken.

VII. Licensure Approval

A. Fast-Track Approvals for Ratification

 [OT FT through 1.23.23.pdf](#)

The Board reviewed the list of approved Fast Track program licensees.

B. Jennifer Winchell, OT - Initial Application

Motion:

To accept the application for licensure.

Motion moved by Nicole Quartulli and motion seconded by Traci Johnson. Passed unanimously by rollcall vote.

C. Kristen Benson, OT - Initial Application

Motion:

To accept the application for licensure.

Motion moved by Traci Johnson and motion seconded by Nicole Quartulli. Passed unanimously by rollcall vote.

VIII. Rules Review and other Legislative Topics

A. 2023 Legislative Session update (OPLC Board Counsel)

Board counsel, attorney Elizabeth Eaton, joined the meeting remotely at 10:17AM to discuss the 2023 legislative session activity related to the Board. Attorney Eaton indicated that OPLC Executive Director Lindsey Courtney encourages Board involvement, and Board counsel is available to assist with written and verbal testimony, or any other legal matters and questions.

B. HB 507

Motion:

for the Board to oppose HB 507 and authorize a written statement be drafted by Jenna Wilson or Liz Eaton for Olivia Freeman to sign on behalf of the Board.

Motion moved by Traci Johnson and motion seconded by Nicole Quartulli. Passed unanimously by rollcall vote.

C. HB 109

Motion:

for the Board to support HB 109 with an amendment adding a paragraph to restrict unlicensed practice; and to authorize a written statement be drafted by Liz Eaton for Olivia Freeman to sign on behalf of the Board.

Motion moved by Traci Johnson and motion seconded by Nicole Quartulli. Passed unanimously by rollcall vote.

IX. Non-Public Session

Non-Public session is conducted for the purpose of discussing investigations of alleged licensee misconduct and other confidential Board business. Such a non-public session is authorized by RSA 91-A:3, II (c), RSA 91-A:3 II (e), RSA 91-A:5, IV, Lodge v. Knowlton, 119 N.H. 574 (1978), and the Board's executive and deliberative privileges.

Motion:

To enter non-public session at 10:30AM for the reasons outlined above.

Motion moved by Traci Johnson and motion seconded by Nicole Quartulli. Passed unanimously by rollcall vote.

X. Resume Public Session

The Board resumed public session at 10:34AM.

XI. Seal the Minutes of the Non-Public Session

Minutes of the non-public session are sealed to maintain the privacy of the items discussed in non-public session pursuant to RSA 91-A:3, II (c), on the grounds that public disclosure may adversely affect the reputation of a person other than a Board member or render the proposed action ineffective.

Motion:

To seal the minutes of the non-public session for the reasons outlines above.

Motion moved by Traci Johnson and motion seconded by Nicole Quartulli. Passed unanimously by rollcall vote.

XII. Board Membership

The Board discussed that it would like for Sarah Hinkley to take over as Board Chairperson beginning 2/27/2023. The Board is also interested in advertising the board membership opportunity.

XIII. Adjourn meeting

Sarah Hinkley noted that she will be unable to attend the March 27, 2023, meeting in person. She may be able to attend remotely depending on the length of the meeting.

Olivia Freeman Adjourned the meeting at 10:38AM.