



May 22, 2023, OTGB Public Meeting Minutes

Occupational Therapy Governing Board

May 22, 2023 at 10:00 AM EDT

@ OPLC - 7 Eagle Square, Concord, NH 03303 - Meeting in person required - Public

Attendance available via Zoom <https://us02web.zoom.us/j/82063450163>

Attendance

Present:

Members: Sarah Hinkley, Traci Johnson, Nicole Quartulli

Guests: Jessica Whelehan - Board Administrator, Liz Eaton - Board Counsel, Donna Long (remote), Barb Williams - NBCOT (remote)

Absent:

Members: Olivia Freeman

I. Call to Order

Sarah Hinkley, Chair, called the meeting to order at 10:00 am.

II. Approval of Public Minutes

Motion:

Approve the March 27, 2023, meeting minutes as submitted.

Motion moved by Nicole Quartulli and motion seconded by Traci Johnson. Motion passed unanimously.

III. Public Appearances

A. Interviews/Presentations - 10:15 am: NBCOT - Barbara Williams

Barb Williams, NBCOT, available via Zoom, provided an update on the certification process and services provided by and through NBCOT; she also emailed a copy of the presentation to Board Administrator Jessica Whelehan, to be distributed to the individual Board members.

IV. OPLC and/or Board Administration Updates

A. Donna Long - OPLC Communications

Donna Long, OPLC Public Information Officer, introduced herself to the Board and outlined her goals for improved communication with the licensees moving forward.

V. New Business

A. AOTA - Spring 2023 Newsletter

The Board reviewed the newsletter, for informational purposes.

VI. Licensure Approval

A. Fast-Track Approvals for Ratification

 [FT 3.18.23 through 5.10.23.pdf](#)

Motion:

Ratify the Fast-Track approved licenses from March 18, 2023, through May 10, 2023.

Motion moved by Traci Johnson and motion seconded by Nicole Quartulli. Motion passed unanimously.

B. Lindsay Hann, OT, Lic #1981 – Reinstatement

The Board reviewed the application for reinstatement, noting that the applicant was not active in the profession in another state, nor had they submitted 24 CEU hours, only submitting 23 CEU hours.

Motion:

Hold a show-cause adjudicatory hearing, with OPLC staff acting as the presiding officer, for concerns over the requirements of rule Occ 403.06 (a)(2) not being met. The hearing is to occur at either the June 26, 2023, meeting, or the July 31, 2023, meeting.

Motion moved by Traci Johnson and motion seconded by Sarah Hinkley. Motion passed unanimously.

C. Maureen Cahill, OT - initial application for licensure

Motion:

Approve the initial application for licensure.

Motion moved by Nicole Quartulli and motion seconded by Traci Johnson. Motion passed unanimously.

VII. Rules Review and other Legislative Topics

A. 2023 Legislative Session update (OPLC Board Counsel)

Liz Eaton, Board Counsel, provided the following update:

HB2 had been largely stripped of Board changes, with the dissolution of the Allied Health Governing Board being the only change likely to affect the OTGB.

HB655 was moving forward and would provide administrative changes regarding the processes that occurred at both the Board level and OPLC. Liz explained that this would be seen in changes to licensing, investigations, and enforcement.

HB308 was still being discussed, and watched closely, as it would allow for only 1/3 of the Board to attend meetings in person, while the rest would be able to participate remotely.

Liz also explained that the bill requiring that Boards review all non-public minutes after ten years was moving forward.

Traci Johnson asked about the bill that, if passed, would allow anyone to practice in any field, so long as they announced that they were not licensed in that field.

Liz responded that the bill had not survived this legislative session.

B. Occ 408.13, Occ 501.01, Occ 502.02 Final proposal (vote needed)

Motion:

Approve the Final Proposal for Occ 408.13, Occ 501.01, and Occ 502.02.

Motion moved by Traci Johnson and motion seconded by Nicole Quartulli. Motion passed unanimously.

VIII. Non-Public Session

Motion:

Conduct a Non-Public session for the purpose of discussing investigations of alleged licensee misconduct and other confidential Board business. Such a non-public session is authorized by RSA 91-A:3, II (c), RSA 91-A:3 II (e), RSA 91-A:5, IV, Lodge v. Knowlton, 119 N.H. 574 (1978), and the Board's executive and deliberative privileges.

Motion moved by Nicole Quartulli and motion seconded by Sarah Hinkley. Motion passed unanimously by roll call vote at 10:59 am.

IX. Resume Public Session

Public session resumed at 11:02 am.

X. Seal the Minutes of the Non-Public Session

Motion:

Seal the minutes of the non-public session to maintain the privacy of the items discussed in non-public session pursuant to RSA 91-A:3, II (c), on the grounds that public disclosure may adversely affect the reputation of a person other than a Board member or render the proposed action ineffective.

Motion moved by Traci Johnson and motion seconded by Sarah Hinkley. Motion passed unanimously.

XI. Adjourn meeting

Meeting adjourned at 11:05 am.