



December 18, 2023, OTGB Public Meeting

Minutes

Occupational Therapy Governing Board

Dec 18, 2023 at 10:00 AM EST

@ OPLC - 7 Eagle Square, Concord, NH 03301

Attendance

Present:

Members: Sarah Hinkley (SH), Traci Johnson (TJ), Nicole Quartulli (NQ), Kimberly Shurtleff (KS)

Guests: Brenda Rines-Board Administrator, Tina Kelley-Rulemaking Coordinator

I. Call to Order

Meeting scheduled to begin at 10:00 am. If a voting member has been allowed to attend remotely, identify that member, have them check that they can clearly hear and be heard, and that they are alone in the room. Note that all votes must be via roll call vote if any voting member is attending remotely.

Chair, Sarah Hinkley called the meeting to order at 10:01 am.

II. Approval of Public Minutes

A. October 30, 2023 - Public Meeting Minutes

Motion:

Upon a motion by TJ and seconded by SH to approve the minutes as amended.

Motion passed unanimously.

III. Tina Kelley, Rulemaking Coordinator

A. Occ 200 - Review Initial Proposal

Motion:

Upon a motion by TJ and seconded by NQ to accept and start the rulemaking process. Motion passed unanimously.

B. Occ 400 various - Review Initial Proposal

Rulemaking Coordinator, Tina Kelly to make the suggested changes to the Occ 400s. To be presented at the next meeting with changes.

IV. Licensure Approval

A. Fast-Track Approvals for Ratification 10.05.23 thru 12.05.23

Motion:

Upon a motion by TJ and seconded by SH to ratify the fast-track approvals.

Motion passed unanimously.

V. Non-Public Session

“The Board will conduct a Non-Public session for the purpose of discussing investigations of alleged licensee misconduct and other confidential Board business. Such a non-public session is authorized by RSA 91-A:3, II (c), RSA 91-A:3 II (e), RSA 91-A:5, IV, Lodge v. Knowlton, 119 N.H. 574 (1978), and the Board’s executive and deliberative privileges.”

Motion:

Upon a motion by NQ and seconded by SH to enter into the non-public session by roll call vote at 10:18 am.

VI. Resume Public Session

Public session resumed at 10:27 am

VII. Seal the Minutes of the Non-Public Session

“The Board votes to seal the minutes of the non-public session to maintain the privacy of the items discussed in non-public session pursuant to RSA 91-A:3, II (c), on the grounds that public disclosure may adversely affect the reputation of a person other than a Board member or render the proposed action ineffective.”

Motion:

Upon a motion by TJ and seconded by SH to seal the non-public minutes. Motion passed unanimously.

VIII. Adjourn meeting - Next meeting January 29, 2024 at 10:00 am

Meeting adjourned at 10:28 am