



OTGB Special Public Meeting Minutes

Occupational Therapy Governing Board

Mar 19, 2024 at 11:00 AM EDT

@ OPLC - 7 Eagle Square, Concord, NH 03301

Attendance

Present:

Members:

Sarah Hinkley, Traci Johnson, Nicole Quartulli (remote), Kimberly Shurtleff

Staff:

Terese Barton, Rahkiya Medley, Cassasandra Brown

I. Call to Order

Meeting scheduled to begin at 11:00 am. If a voting member has been allowed to attend remotely, identify that member, have them check that they can clearly hear and be heard, and that they are alone in the room. Note that all votes must be via roll call vote if any voting member is attending remotely.

Motion:

Board Chair S. Hinkley called the Special Board Meeting to order at 11:03 am

II. Rules and Legislation Update - Board Counsel

A. Occ402.06 and Occ 404.04 - Rules

Need to vote to initiate rulemaking and vote in a board member as liaison.

Motion:

Upon a motion by T. Johnson and seconded by S. Hinkley, the Board voted to nominate T. Johnson as the board member as a liaison for rulemaking Occ 404.04, with a roll call vote.

B. PLC 500

III. Public Appearances

A. Hearings - None

IV. Old Business

A. Board Travel Policy - Reminder FYI

V. Licensure Approval

VI. Non-Public Session

“The Board will conduct a Non-Public session for the purpose of discussing investigations of alleged licensee misconduct and other confidential Board business. Such a non-public session is

authorized by RSA 91-A:3, II (c), RSA 91-A:3 II (e), RSA 91-A:5, IV, Lodge v. Knowlton, 119 N.H. 574 (1978), and the Board's executive and deliberative privileges.”

Motion:

Upon a motion by T. Johnson and seconded by S. Hinkley, the Board voted to move into Non-Public session at 11:37 am.

VII. Resume Public Session

Motion:

Upon a motion by S. Hinkley and seconded by T. Johnson, the Board voted to move back into public session at 11:51 am, with a roll call vote.

VIII. Seal the Minutes of the Non-Public Session

“The Board votes to seal the minutes of the non-public session to maintain the privacy of the items discussed in non-public session pursuant to RSA 91-A:3, II (c), on the grounds that public disclosure may adversely affect the reputation of a person other than a Board member or render the proposed action ineffective.”

Motion:

Upon a motion by S. Hinkley and seconded by T. Johnson, the Board voted to seal the Non-Public minutes.

IX. Adjourn meeting - Next meeting March 25, 2024 at 10:00 am

Adjourned at 11:52 pm.