



# OTGB Public Meeting Minutes

Occupational Therapy Governing Board

Mar 25, 2024 at 10:00 AM EDT

@ OPLC - 7 Eagle Square, Concord, NH 03301

## **Attendance**

### **Present:**

Members: Sarah Hinkley, Nicole Quartulli (remote), Kimberly Shurtleff, Traci Johnson

### **Staff:**

Cassandra Brown, Terese Barton

### **I. Call to Order**

Meeting scheduled to begin at 10:00 am. If a voting member has been allowed to attend remotely, identify that member, have them check that they can clearly hear and be heard, and that they are alone in the room. Note that all votes must be via roll call vote if any voting member is attending remotely.

### **Motion:**

Board Chair S. Hinkley called the meeting to order at 11:06 am.

T. Johnson participated remote via zoom. Johnson she is in a room alone. The Board voted to accept T. Johnsons remote participation, with a roll call vote.

### **II. Approval of Public Minutes**

- A. December 18, 2023, Public minutes- Draft

### **Motion:**

Upon a motion by N. Quartulli and seconded by S. Hinkley, the Board voted to approve the public minutes, with a roll call vote.

roll call vote

### **III. Rules and Legislation Update - Board Counsel**

HB 1676

### **IV. Old Business**

None

### **V. New Business**

- A. NBCOT Newsletter

The Board requested an update for the next steps for the NH NBCOT compact for the next board meeting.

**VI. Licensure Approval**

A. Fast-Track Approvals for Ratification 3.19.2024

**Motion:**

Upon a motion by N. Quartulli and seconded by K. Shurtleff the board voted to accept the fast-track applicants, with at roll call vote. at 10:12

**VII. Non-Public Session**

“The Board will conduct a Non-Public session for the purpose of discussing investigations of alleged licensee misconduct and other confidential Board business. Such a non-public session is authorized by RSA 91-A:3, II (c), RSA 91-A:3 II (e), RSA 91-A:5, IV, Lodge v. Knowlton, 119 N.H. 574 (1978), and the Board’s executive and deliberative privileges.”

**Motion:**

Upon a motion by N. Quartulli and seconded by K. Shurtleff, the Board voted to move into Non-Public session, with a roll call vote. at 10:11 am

**VIII. Resume Public Session**

**Motion:**

Upon a motion by T. Johnson and seconded by K. Shurtleff, the Board voted to resume the public session at 10:22 am, with a roll call vote.

**IX. Seal the Minutes of the Non-Public Session**

“The Board votes to seal the minutes of the non-public session to maintain the privacy of the items discussed in non-public session pursuant to RSA 91-A:3, II (c), on the grounds that public disclosure may adversely affect the reputation of a person other than a Board member or render the proposed action ineffective.”

**Motion:**

Upon a motion by T. Johnson and seconded by K. Shurtleff the Board voted to seal the Non-Public minutes at 10:23 am, with at roll call vote.

X. **Adjourn meeting** - Next meeting April 29, 2024 at 10:00 am

Adjourned at 10:29 am.