



Occupational Therapy Public Board Meeting Minutes

Occupational Therapy Governing Board

Monday, June 24, 2024 at 10:00 AM EDT

Attendance

Present: Sarah Hinkley - Chair (SH), Traci Johnson (TJ), Kimberly Shurtleff (KS), Nicole Quartulli (NQ).

Staff: Carson Hansford – Board Administrator, Rahkiya Medley – Board Counsel.

Minutes:

I. Call To Order

SH called the meeting to order at 10:01 am

II. Review of Public Minutes

Motion: Upon a motion by TJ and a second by NQ the board voted to approve; unanimous.

III. OCC 200 Hearing at 10:00 AM

The Board opened the public hearing at 10:02am and closed the public hearing at 10:23am

There were no public comments presented at the time of the hearing.

IV. Public Appearances

A. Heather Kelley to talk about CE Broker 10:45

Heather talked to the board about CE Broker, the office will send out notice once the program is required.

V. OPLC and/or Board Administration Updates

None.

VI. Old Business

None.

VII. New Business

A. Audit Process

The Board admin talked about the process and how we can ensure the board audits moving forward.

VIII. Licensure Update / Informational

Board noted.

IX. Administrative Rules & Legislative Topics

A. Rules Coordinator Chantell Wheeler to attend and present Occ 404.04 in addition to other rules discussed.

The Board worked with Chantell Wheeler on the rules the board was working on. The Board discussed the supervision form and what other states do regarding the supervision forms.

Board tabled the conversation regarding the supervision forms.

Chantell Wheeler will have a proposal for the next meeting.

X. Compact Email:

Bethany came and introduced herself and Erica Lamay the new Bureau Chief of Board Administration, Bethany talked about the compact and its implications for the board moving forward.

XI. Non-Public Session

Motion: Upon a motion by SH and a second by NQ the board voted to enter a nonpublic session.

Roll Call: 4-0-0

XII. Seal The Minutes of the Non-Public Session

Motion: Upon a motion by SH and a second by TJ the board voted to seal the minutes of the non-public session; unanimous.

XIII. Remote Participation at the July 29th Meeting.

SH will not be able to make the meeting on the 29th.

Motion: Upon a motion by TJ and a second by KS the board voted to allow SH to participate remotely at the July 29th meeting; unanimous.

XIV. Adjournment

Board adjourned at 11:36am