



STATE OF NEW HAMPSHIRE
OFFICE OF PROFESSIONAL LICENSURE AND CERTIFICATION
BOARD OF REGISTRATION IN OPTOMETRY

7 EAGLE SQUARE, CONCORD, NH 03301-4980
Telephone: 603-271-2152
TDD Access: Relay NH 1-800-735-2964
www.oplc.nh.gov

PUBLIC MINUTES
Tuesday, November 14, 2023

The November 14, 2023, Board meeting was called to order at 9:02 a.m. at 7 Eagle Square, Concord, NH with the following members present:

Janet Aug – Board Member
Christine Donahue – Board Member
Scott Krauchunas – Board Member
Michael Gordon - Board Member
Terri Boyer- Board Administrator
Shane Goulet – Board Counsel
Guests: Curtis Barry – Public

The below times are notated for when the Board took breaks from session.

10:43am to 10:53am

11:42am to 11:50am

I. Approval of Minutes:

On a motion by Christine Donahue and seconded by Michael Gordon, the Board voted by roll call to approve the public minutes of September 19, 2023, as amended.

II. Licensing/Applications:

None

III. New Business

A. Laws & Rules

Rules hearing on OPT 200 from 9:25am to 10:02am with no public attendees and no public comments.

B. OPT 402.01 & 504.06

On a motion by Christine Donahue and seconded by Scott Krauchunas the Board voted to accept the final proposal as amended.



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C. Rule Making

Board Administrator will submit rule making notification form to initiate a rewrite of the Optometry rules 300, 400, 600.

D. COPE Question

If education is COPE approved, will it automatically be certified as category 1 education regardless of who provides the education? The Board has determined that this is considered category 1.

E. Opticians dispensing contact lenses.

The Board determined that this question does not fall in scope of practice act, duties, and responsibilities for Optometry.

F. IPL Therapy Machine Question

Board Administrator will look at previous minutes from 2018/2019 to follow up with this inquiry and bring to next meeting.

IV. Public Appearance

None

V. Board Counsel

A. Optometry 594

Board Counsel updated the Board on HB 594 in relation to licensing by endorsement/reciprocity. Basic rules are currently being drafted, then will be further composed according to each Boards specialty and requirements. Board Counsel will find out when this will be implemented.

B. Optometry Formulary

Board discussed edits made by Board Chair Chistine Donahue and she will bring to next meeting for Board approval. On a motion by Janet Aug and seconded by Michael Gordon the Board voted to give Board Counsel authorization to speak with Pharmacy Board on behalf of the Optometry Board.



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VI. OPLC/Board Administrator updates:

A. Operations Director Heather Kelley – Discuss CE Broker & CE Tracker

Heather Kelley updated the Board on CE Tracker, advising that applicants will have their own login with the ability to review their own courses and how it will interface with CE's. This is expected to go live end of December, first of 2024. Curtis Barry public attendee can provide training to licensees. Heather Kelley will see if CE Broker will offer evening training sessions. Curtis Barry provided Heather Kelley with his contact information. The Board would like to have a demo session from CE Broker.

B. NBEO

The Board does not need to see this correspondence.

Motion to commence non-public session: 11:50am

On the motion of Christine Donahue, seconded by Scott Krauchunas the Board voted to conduct a non-public session for the purpose of discussing investigations of alleged licensee misconduct and noting that such a non-public session is authorized by RSA 91-A: 3, II (c), RSA 91-A: 3, II (e), RSA 91-A: 5, IV, Lodge v. Knowlton, 119 N.H. 574 (1978), and the Board's executive and deliberative privileges. Each member recorded his or her vote on the motion, which passed by the unanimous vote of all members present.

VII. Seal the Non-Public Minutes:

Upon the motion of Christine Donahue and seconded by Janet Aug, the Board voted to withhold the minutes of the non-public session from public disclosure pursuant to RSA 91-A:3, III on the grounds that public disclosure would be likely to affect adversely the reputation of a person other than a board member and to render the proposed action ineffective. Each member recorded his or her vote on the motion, which passed by the unanimous roll call vote of all members present.

Adjournment

On a motion by Christine Donahue and seconded by Janet Aug the Board voted to adjourn the meeting at 12:38am.