

RULEMAKING NOTICE FORM

Notice Number _____

Rule Number Plc 100

1. Agency Name & Address:

**Office of Professional Licensure & Certification
7 Eagle Square
Concord, NH 03301**

2. RSA Authority: **RSA 310:6, II; RSA 541-A:16, I(a)**
 3. Federal Authority: _____
 4. Type of Action:
 Adoption _____
 Repeal _____
 Readoption **X**
 Readoption w/amendment **X**

5. Short Title: **Organizational Rules, including Right-to-Know Requests**

6. (a) Summary of what the rule says and of any proposed amendments:

The Executive Director of the Office of Professional Licensure and Certification (OPLC) is proposing to readopt or readopt with amendments all of the rules in Plc 100 to (1) conform the rules to the recodified statutes that create the OPLC; (2) update the OPLC’s contact information, including a new email address to facilitate submission of right-to-know requests; and (3) identify the information the OPLC needs for a requested record to be “reasonably described” as provided in RSA 91-A:4, IV.

6. (b) Brief description of the groups affected:

Plc 100 affects any person who interacts with the OPLC.

6. (c) Specific section or sections of state statute or federal statute or regulation which the rule is intended to implement:

Rule	State Statute Implemented
Plc 101	RSA 310
Plc 102	RSA 310; RSA 541-A:16, I(a)
Plc 103	RSA 310; RSA 91-A:4

7. Contact person for copies and questions including requests to accommodate persons with disabilities:

Name:	Gretchen Hamel	Title:	Program Specialist IV
Address:	OPLC 7 Eagle Square Concord, NH 03301	Phone #:	Please contact via email
		Fax #:	[discontinued]
		E-mail:	Gretchen.R.Hamel1@oplcnh.gov

The rules can be reviewed on-line at
<https://www.oplc.nh.gov/oplc-laws-and-rules>

TTY/TDD Access: Relay NH 1-800-735-2964
 or dial 711 (in NH)

8. Deadline for submission of materials in writing or, if practicable for the agency, in the electronic format specified: **4:00 PM on Tuesday, September 26, 2023**

Please submit comments to OPLC-Rules@oplcnh.gov

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Fax

E-mail

Other format (specify):

9. Public hearing scheduled for:

Date and Time: **Tuesday, September 19, 2023 at 1:30 PM**

Place: **Board Room, Office of Professional Licensure & Certification,
7 Eagle Square, Concord, NH 03301**

10. Fiscal Impact Statement (Prepared by Legislative Budget Assistant):

FIS # 23:169, dated 08/03/2023

1. Comparison of the costs of the proposed rule(s) to the existing rule(s):

There is no difference in costs when comparing the proposed rules to the existing rules.

2. Cite the Federal mandate. Identify the impact on state funds:

No federal mandate, no impact on state funds.

3. Cost and benefits of the proposed rule(s):

A. To State general or State special funds:

None

B. To State citizens and political subdivisions:

None

C. To independently owned businesses:

None

11. Statement Relative to Part I, Article 28-a of the N.H. Constitution:

There are no costs associated with the proposed rules. The rules thus do not mandate or assign any new, expanded, or modified programs or responsibilities to any political subdivision in such a way as to necessitate additional local expenditures and so do not violate Part I, Article 28-a of the N.H. Constitution.