

Plc 301.04 Availability of Information on Applicants and Licensees.

(d) For applicants and licensees who are individuals, the OPLC shall not disclose any of the individual's contact information unless:

- (1) ~~The~~ individual has specifically authorized such disclosure; *or*
- (2) *The OPLC is ordered by a court of competent jurisdiction to disclose the information.*

(e) For applicants and licensees who are legal entities, the OPLC shall not disclose the entity's designated email address unless:

- (1) ~~The~~ entity has specifically authorized such disclosure; *or*
- (2) *The OPLC is ordered by a court of competent jurisdiction to disclose the information.*

(f) ...

- (1) ~~Conglomerate~~ *Aggregate* data that does not contain any personal identifiers, for example the number of licenses issued for a particular profession during a specified time period; or

...

Plc 302.05 "Criminal records check" means the process undertaken by the NH department of safety (NHDOS) that requires live scanned prints to be taken digitally and submitted electronically to the NH criminal records unit and the FBI. The term includes a "~~c~~Criminal ~~h~~History ~~r~~Record" but does not include an "~~o~~Online NH ~~c~~Criminal ~~c~~Conviction ~~c~~Check".

Plc 304.01 Applying for Initial Licensure. ...

(a) Submit *the following* to the licensing bureau *using the portal available via [www.oplc.nh.gov](http://www.oplc.nh.gov) or, if the portal is not yet available, by mailing to the address specified in Plc 102.03:*

- (1) A completed application as required by applicable law "*Universal Application for Initial License*", dated March 2023, using the paper or on-line form provided for the specific profession as accessed through <https://www.oplc.nh.gov>, that contains the information specified in Plc 304.03 and is signed and attested to as specified in Plc 304.05;

...

(b) If applicable law requires a criminal records check, complete the process established by applicable law and the ~~New Hampshire department of safety (NHDOS)~~ for requesting a criminal records check, accessible via the NHDOS website at <https://www.nh.gov/safety/> or directly at <https://services.dos.nh.gov/chri/cpo/>, including paying any required fee and directing that the results be sent to the licensing bureau; and

...

Plc 304.03 Information Required for Initial License Application. The applicant shall *identify the profession for which the application is being filed and indicate whether the applicant is an individual or an entity, and then* provide the following information:

(a) If the applicant is an individual, the following:

...

- (5) The applicant's home physical address by street name and number, apartment number if applicable, municipality, county, state, *zip code*, and country if not the U.S., and home mailing address if different;

...

(10) Whether the applicant is on active military duty or is the spouse of an individual who is on active military duty, ***and whether the applicant is applying for facilitated licensure;***

(11) Whether the applicant intends to practice in New Hampshire more than 50% of the time, whether in-person or by telehealth; ~~and~~

(12) If specific training or a specific degree is required by applicable law, the name of the educational institution that provided the training or degree required and the date the training was completed or degree was received; ***and***

***(13) Any other profession-specific information required by applicable law, to the extent not otherwise covered by this section;***

...

(c) Identification of each jurisdiction in which the applicant has applied for, holds, or has held a license to practice in the same profession as the license being applied for and, if required by applicable law, any other profession for which the applicant holds or has held a license, ***and for each, the license number, date initially licensed, date most recently licensed,*** and the status in each jurisdiction such as in good standing, expired, suspended, revoked, or denied renewal;

...

Plc 304.04 Additional Information and Documentation Required for Initial License Application. ...

...

(h) Any additional information or materials required by applicable law, ***such as proof of certification by, or registration with, a regional or national credentialing organization,*** except that no photograph shall be required to be submitted unless required by an applicable statute.

Plc 304.05 Signature and Attestation Required for Initial License Application.

...

(b) The signature shall constitute the applicant's attestation, ~~or the applicant's attestation under pains and penalties of perjury if so provided in applicable law,~~ that:

(1) The applicant is not under investigation by any professional licensing board and the applicant's credentials have not been suspended or revoked by any professional licensing board, unless a written explanation of each such occurrence is ***being*** submitted ***with the application*** pursuant to Plc 304.04(a);

...

(4) The applicant understands that knowingly providing false material information constitutes a misdemeanor under RSA 641:3 relative to falsification in official matters.

Plc 305.03 Applications for Temporary License.

(a) An applicant for a temporary license shall submit:

(1) A completed application for initial licensure as provided in Plc 304 ~~or other applicable law,~~ which may be submitted prior to or with the application for temporary license;

(2) The information ~~and verification~~ specified in Plc 305.04(a)-(k) ***on a "Universal Temporary License Application" dated March 2023, that is signed and attested to as*** ~~with the acknowledgement and attestation~~ specified in Plc 305.05;

***(3) The verification specified in Plc 305.04(l); and***

~~(3d)~~ ...

(b) The applicant shall submit the required items ~~electronically~~ to the licensing bureau:

*(1) Electronically, using the portal available* via the OPLC website at <https://www.oplc.nh.gov>; *or*

*(2) If the portal is not yet available, by mailing or delivering to the OPLC office at the address listed in Plc 102.03.*

Plc 305.04 Information and Verification Required for a Temporary License. An applicant for a temporary license shall *identify the profession for which the application is being filed and the date the application for initial licensure was filed or is expected to be filed, and then* provide the following information and verification:

...

~~(eb)~~ The applicant's date of birth by month, day, and year;

~~(bc)~~ The applicant's social security number, as required by RSA 161-B:11, VI-a and 42 U.S.C. 666(a)(13);

...

*(g) Whether the applicant is on active military duty or the spouse of an individual on active military duty;*

*(gh)* Identification of each U.S. jurisdiction where the applicant holds an active license *and for each, the license number, date of most recent licensure*, and whether the license is in good standing;

*(hi)* An answer to the question "Have you committed any acts or omissions that are grounds for disciplinary action in another jurisdiction?"

~~(ij)~~ If the answer to the question in *(hi)*, above, is in the affirmative, a detailed letter of explanation explaining the circumstances and any disciplinary or non-disciplinary action taken; ~~and~~

*(k) Whether the applicant consents to the disclosure to third parties of any or all of the applicant's contact information; and*

~~(j)~~ Verification of licensure from a jurisdiction listed pursuant to *(gh)*, above, that has licensure requirements in the applicable profession that are substantially equivalent to or more stringent than those of New Hampshire, in the form of an official verification or a printout from an on-line license verification system.

Plc 305.05 Required Acknowledgement Signature and Attestation.

~~(a)~~ An applicant for a temporary license shall ~~provide the following acknowledgement and attestation by indicating:~~ *sign and date the application, provided that for applications that are submitted electronically, the act of submitting the application shall constitute the signature and the date of submission shall be the date.*

~~(a)~~ Agreement with the following statement:

~~"I certify that the information I have provided on the application for temporary licensure and in the documents that I have submitted to support my application is true, complete, and not misleading to the best of my knowledge and belief. I understand that providing false or misleading information constitutes grounds for denial of the application or revocation of any license issued based on the information. I acknowledge that knowingly providing false material information is a misdemeanor under RSA 641 relative to falsification in official matters.";~~ and

~~(b) Agreement with the following statement:~~

~~“I attest that I am the applicant who has completed this application for a license and will receive and practice under the license if issued.”~~

***(b) The signature shall constitute the applicant’s attestation that:***

***(1) The applicant is not under investigation by any professional licensing board and the applicant’s credentials have not been suspended or revoked by any professional licensing board;***

***(2) The information and documentation provided are true, complete, and not misleading to the best of the applicant’s knowledge and belief;***

***(3) The applicant understands that providing false or misleading information constitutes grounds for denial, suspension, or revocation of a license; and***

***(4) The applicant understands that knowingly providing false material information constitutes a misdemeanor under RSA 641:3 relative to falsification in official matters.***

Plc 306.03 Application for Temporary License for Active Duty Military and Spouses.

(a) To apply for a temporary license under this part, the applicant shall submit ***the following*** to the licensing bureau; via the on-line licensing portal at the OPLC website at <https://www.oplc.nh.gov> ***or, if the on-line portal is not yet available, by mail to the OPLC at the address listed in Plc 102.03***~~the following:~~

...

Plc 308.05 Application for License Renewal.

(a) If a licensee wishes to renew, the licensee shall submit the information, materials, and fee(s) identified in (b), below, using the ~~on-line system~~***portal*** available at <https://www.oplc.nh.gov>, not more than 60 days prior to the expiration of the license but prior to the last day of the month of expiration, ***provided that if the portal is not yet available, the application package shall be submitted by mailing to the address specified in Plc 102.03 so that the package is received by the OPLC prior to the last day of the month of expiration.***

(b) ...

(1) The information specified in Plc 308.06 on the ~~application obtained using the registration code provided,~~ ***“Universal Application for License Renewal”, dated March 2023***, that is signed and attested to as provided in Plc 308.08;

(2) ~~Certification~~***Attestation*** or proof of having met applicable continuing education requirements, as required by applicable law;

...

Plc 308.06 Information Required for Renewal Applications. ...

(a) The applicant’s ***profession and the*** license number and ~~the~~ expiration date of the license;

(b) ...

(6) The name, physical address, and telephone number of the applicant’s office or other place of business;~~and~~

...

*(8) Whether the applicant is on active military duty or is the spouse of an individual who is on active military duty, and whether the applicant is applying for facilitated licensure; and*

*(9) Any other profession-specific information required by applicable law, such as proof of certification by, or registration with, a regional or national credentialing organization, to the extent not otherwise covered by this section;*

...

Plc 308.07 Additional Information and Documentation Required for Renewal Applications. ...

...

*(b) If a credential from a regional or national organization is required for licensure, proof that the applicant holds the credential;*

~~(bc)~~ ...

~~(ed)~~ ...

~~(de)~~ ...

~~(ef)~~ ...

Plc 308.08 Signature and Attestation Required for Renewal Applications.

...

~~(b) The signature shall constitute the applicant's attestation, or the applicant's attestation under pains and penalties of perjury if so provided in applicable law, that:~~

(1) The applicant is not under investigation by any professional licensing board and the applicant's credentials have not been suspended or revoked by any professional licensing board, ~~unless~~ **or** a written explanation of each such occurrence is **being** submitted **with the application** pursuant to Plc 308.07(a);

...

(5) The applicant understands that providing false material information constitutes a misdemeanor under RSA 641:3 relative to falsification in official matters.

Plc 310.02 Profession-Specific Ethical and Professional Standards. Each licensee shall adhere to any code of ethics required by:

~~(a) A regional or national certifying organization, if any; and~~

~~(b) r~~Rules of the applicable board or other applicable law, **including any codes adopted by a regional or national certifying organization if incorporated by reference in rules of the applicable board.**

Plc 311.09 Rehearings and Appeals.

~~(a) Subject to (c) below~~ **As provided in RSA 310-A:1-n, I**, any person who has been refused a license or certification by the applicable board or has been disciplined by the applicable board shall have the right to petition for a rehearing within 30 days after the original final decision ~~as provided in RSA 310-A:1-n.~~

~~(b) Subject to (c) below, the prosecutor or an intervenor may request a rehearing and appeal as provided in Plc 200 and RSA 541.~~ **As provided in RSA 310-A:1-n, II, "Appeals from a decision on rehearing shall be by appeal to the supreme court pursuant to RSA 541."**

~~(c) If the applicable board's practice act establishes another route for appeal, those provisions shall apply.~~

(~~c~~) As provided in RSA 310-A:1-n, III, no sanction shall be stayed by the applicable board during an appeal.

**APPENDIX A: STATE STATUTES IMPLEMENTED**

<b>Rule(s)</b>	<b>State Statute(s) Implemented</b>
Plc 301 through Plc 304	RSA 310-A:1 through 1-p
Plc 305	RSA 310-A:1-f; RSA 332-G:14
Plc 306	RSA 310-A:1-p
Plc 307 through Plc 311	RSA 310-A:1 through 1-p