

INTERIM RULEMAKING NOTICE FORM

Proposed Interim Rule Number _____ Rule Number Plc 308.15

<p>1. Agency Name & Address:</p> <p align="center">Office of Professional Licensure & Certification 7 Eagle Square Concord, NH 03301</p> <p>5. Filing Date: December 12, 2024</p>	<p>2. RSA Authority: <u>RSA 310:6, II</u></p> <p>3. Federal Authority: <u>n/a</u></p> <p>4. Type of Action:</p> <p>Adoption <u>X</u></p> <p>Amendment _____</p> <p>Repeal _____</p> <p>Readoption _____</p> <p>Readoption w/amendment _____</p>
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6. Short Title: **Refund of Fees When License Relinquished**

7. Contact person for copies and questions including requests to accommodate persons with disabilities:

Name: Gretchen Hamel	Title: Program Specialist IV
Address: OPLC	Phone #: Please contact by email
7 Eagle Square	Fax#: [discontinued]
Concord, NH 03301	E-mail: Gretchen.R.Hamel1@oplc.nh.gov

The rules can be reviewed on-line at <https://www.oplc.nh.gov/oplc-laws-and-rules> TYTY/TDD Access: Relay NH 1-800-735-2964 or dial 711 (in NH)

8. Summary explaining the effect of the rule:

The Executive Director of the Office of Professional Licensure and Certification (OPLC) is proposing to adopt Plc 308.15 to establish the criteria and procedures for requesting a refund of application fees when a license is surrendered, or relinquished, pursuant to language added to RSA 310:5, I by HB 518 in the most recent legislative session. Comments received on the Interim rules will be considered when adopting the regular rules after the Interim rules are adopted.

9. Listing of people, enterprises, and government agencies affected by the rule:

The proposed interim rules may affect any person who holds a license in a regulated profession in New Hampshire who wishes to relinquish the license and meets the criteria for a refund.

10. Specific section or sections of state statute or federal statute or regulation which the rule is intended to implement.

Rule(s)	State Statute(s) Implemented
Plc 308.15	RSA 310:5, I

11. Summary of the effect upon the state if the rule were not adopted:

If the proposed interim rules are not adopted, refunds will not be able to be requested until regular rules are adopted later in 2025.

12. Proposed date of review by the Joint Legislative Committee on Administrative Rules:

January 17, 2025

13. The fiscal impact statement prepared by the Legislative Budget Assistant, if applicable.

FIS # 24:252, dated 12/12/2024

1. Comparison of the costs of the proposed rule(s) to the existing rule(s):

Not applicable as these are new interim rules.

2. Cite the Federal mandate. Identify the impact on state funds:

No Federal mandate, no impact on state funds.

3. Cost and benefits of the proposed rule(s):

The proposed rules establish a \$25 fee to cover the costs of determining eligibility and processing a request for a refund of application fees when a license is surrendered, or relinquished. Chapter 364, Laws of 2024 (HB 518) amended RSA 310:5,I to provide for a pro-rated refund. The Office of Professional Licensure and Certification (OPLC) expects this fee will have a *de minimis* impact on OPLC's revenue and expenditures. The OPLC assumes a refund would only be requested if the amount to be refunded exceeds this fee.

A. To State general or State special funds:

The OPLC anticipates there will be a *de minimis* impact on revenue and expenditures to the OPLC Fund. There will be no cost or benefit to the state General Fund.

B. To State citizens and political subdivisions:

Citizens who are licensees eligible for a refund and who choose to request a refund will pay the \$25 fee. There will be no cost or benefit to political subdivisions.

C. To independently owned businesses:

Independently owned businesses of the state that are eligible for a refund will pay \$25 to request the refund.