



**State of New Hampshire**  
**OFFICE OF PROFESSIONAL LICENSURE AND CERTIFICATION**  
**DIVISION OF LICENSING AND BOARD ADMINISTRATION**  
7 Eagle Square, Concord, NH 03301-4980  
Phone: 603-271-2152

**BOARD OF PSYCHOLOGISTS**  
**INTERNSHIP CONFIRMATION FORM**

**SECTION TO BE COMPLETED BY APPLICANT and send to the Director/provider of the internship experience.** (Print legibly)

Legal Name: \_\_\_\_\_ Phone or Cell #: \_\_\_\_\_

Home Mailing Address: \_\_\_\_\_

I am applying for a License as a Psychologist in New Hampshire. The New Hampshire Board of Psychologists requires confirmation of internship supervised clinical experience. **This is your authority to release any information you have in your files, favorable or otherwise.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**TO BE COMPLETED BY THE SUPERVISOR OF INTERNSHIP EXPERIENCE:** (Print or type legibly)

Name of Internship Program \_\_\_\_\_

Name of facility \_\_\_\_\_

Physical address of facility \_\_\_\_\_

Was the internship program APA approved at the time of the applicant's attendance? [ ] Yes [ ] No

Was the program under consideration for APA approval? Please attach explanation. [ ] Yes [ ] No

If program was not APA approved, please attach documentation that describes the goals and content of the internship as well as how at least 2 hours per week in learning activities took place. [ ] Yes [ ] No

Number of interns in training at the same time as the applicant: \_\_\_\_\_

Applicant's title in program \_\_\_\_\_

Dates in internship program: From (mm/dd/yyyy) \_\_\_\_\_ to (mm/dd/yyyy) \_\_\_\_\_

Applicant's experience was :  Full time \_\_\_\_\_ hr/wk       Part time \_\_\_\_\_ hrs/  
per week

**FACE-TO-FACE** Individual Supervision: Hours/week \_\_\_\_\_ Total in internship: \_\_\_\_\_

Total supervised face-to-face hours in time period above including individual and group supervision: \_\_\_\_\_

**Total Hours of Supervised Clinical Work Experience** (\_\_\_\_\_ hrs/wk) **X** (\_\_\_\_\_ weeks) = \_\_\_\_\_  
*hours worked      X      weeks present*

This includes all duties of the clinical experience: patient contact, supervision, notes, meetings, all tasks.

Name of applicant's primary supervisor \_\_\_\_\_

Degree \_\_\_\_\_ Licensed/Certified # \_\_\_\_\_ State \_\_\_\_\_

Was the internship experience successfully completed?  Yes       No.

If No, please explain: \_\_\_\_\_  
\_\_\_\_\_

Your recommendation concerning licensure:

Without Reservation       With Reservation       Against licensure

If other than "Without Reservation" attach a detailed explanation.

Name of Supervisor: \_\_\_\_\_

Supervisor's Title at the time of program: \_\_\_\_\_ Degree \_\_\_\_\_

Supervisor's Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

State of Licensure: \_\_\_\_\_ License Number: \_\_\_\_\_

Supervisor's Licensed/Certified (Field, Specialty) \_\_\_\_\_ Issue date: \_\_\_\_\_

I hereby attest that all of the information contained on the form is true and accurate to the best of my knowledge and belief.

Signature of Supervisor \_\_\_\_\_ Date \_\_\_\_\_

**The Supervisor of the internship experience shall return the completed form to applicant in a signed sealed envelope.**