



Real Estate Appraiser Public Meeting Minutes

Real Estate Appraisers Board
Jul 21, 2023 at 9:00 AM EDT
@ 7 Eagle Square Concord NH

Attendance

Present:

Members: Shane Goulet, Andrew LeMay, Justin Macagba, James Roberg, Charles Schubert, Chris Senko, Patricia Sherman, Jonathan Wood

Absent:

Members: Bethany Cottrell, Lindsey Courtney, Elizabeth Eaton, Rahkiya Medley

I. Call to Order –

The Meeting was called to order at 9:02 by roll call vote.

II. Approval of Public Minutes of the May 12, 2023 meeting –

On a motion by Charles Schubert that was seconded by Andrew LeMay the minutes from 5/12/2023 were approved.

III. Public Appearance

A. Division Director Bethany Cottrell and Public Information Officer Donna Long: Discuss PIO Process, Press Releases and Notices of Emergency Orders –

OPLC Administrator Christine Senko provided information on the Public Information processes.

B. OPLC Licensing Bureau; Supervisor Leticia Lemus and Representative Jessica Prive Re: Experience Reports –

OPLC Licensing Representative Jessica Prive discussed with the board experience reports.

IV. Old Business

A. Banking Commission position –

OPLC Attorney Shane Goulet advised that this position had been eliminated in House Bill 2 as well as the second public member position.

B. McKissock denying appraiser certificates for USPAP – Email confirmation from McKissock that NH appraisers will be receiving a certificate of completion for USPAP.

There was discussion on this being an ongoing issue. OPLC Attorney Goulet advised he would reach out to McKissock to get answers to the situation.

C. OnBoard – Not able to print –

OPLC Administrator Senko and Attorney Goulet advised that printing from OnBoard was not an option at this time.

V. New Business

A. Laura Eger Re: Review Reports –

The Board started to take up this issue and decided it would be discussed in the Non-Public session.

B. Adria Hamm Re: Letter on Appraiser Training –

The Board advised that this issue is being addressed in the rule change process.

C. Appraisal Foundation Re: Summary of Actions 2024 USPAP –

The board reviewed the documentation and advised there was no action needed on this matter.

D. Appraisal Foundation Press Release Re: PAREA –

The board reviewed the documentation and advised there was no action needed on this matter.

E. Appraisal Foundation Re: Second Exposure Draft for the Real Property Appraiser Qualification Criteria –

The board reviewed the documentation and advised there was no action needed on this matter.

F. Email from ASC Re: Upcoming changes to the Real Property Appraiser Qualification Criteria –

The board reviewed the documentation and advised there was no action needed on this matter.

G. Marshall and Swift residential Course

The Board voted unanimously to approved this course and all courses that followed with a motion from Justin Macagba and a second from Andrew LeMay.

H. Marshall and Swift Commercial Course

Approved see subsection G.

I. Appraiser eLearning.com Course approval

Approved see subsection G.

J. American Society of Appraisers Course approval

Approved see subsection G.

K. Appraisal Institute course approval- General

Approved see subsection G.

L. Appraisal Institute course approval- Residential

Approved see subsection G.

M. McKissock Course Approval

Approved see subsection G.

N. LeMay Procedural Question

The Board voted unanimously with a motion from Patricia Sherman and a second from Justin Macagba to have Board Administrator Roberg send a letter to Mr. George LeMay to follow up on the request. Board member Andrew LeMay recused himself from the vote.

O. Press Release from OPLC

The Board discussed the press release regarding reciprocity.

P. Resignation of Justin Macagba

Justin Macagba decided to hold off on resigning until after the next meeting.

Q. ASFMR Course Approval

Approved see subsection G.

VI. Rules Review and Other Legislative Topics

A. Comments Submitted Re: Proposed Changes to Rab 400 -

At 9:55 a public hearing was held for proposed rule changes to Rab 400. The public session was open for 15 minutes and there was no public comment. The hearing was closed at 10:16. On a motion from Charles Schubert with a second from John Wood the Board approved the recommended changes as amended unanimously.

B. Rab 100

The Board heard proposed changes to Rab 100. On a motion from Andrew LeMay and a second from Charles Schubert the Board unanimously approved the recommended changes.

C. Rab 200

The Board heard proposed changes to Rab 200. On a motion from Andrew LeMay and a second from John Wood the Board unanimously approved the recommended changes.

D. Rab 300

The Board heard proposed changes to Rab 300. On a motion from John Wood and a second from Andrew LeMay the Board unanimously approved the recommended changes.

E. Rab 500

The Board heard proposed changes to Rab 500. On a motion from Andrew LeMay and a second from John Wood the Board unanimously approved the recommended changes.

F. Legal Counsel on legislative updates

OPLC attorney Goulet presented the Board with the new complaint process.

VII. Non-Public Session

At 12:01 the Board voted by Roll Call vote to go into a non-public Session. Non-public session, conducted for the purpose of discussing investigations of alleged licensee misconduct and other confidential Board business. Such a non-public session is authorized by RSA 91-A:3, II (c) & (e), RSA 91-A:5, IV, *Lodge v. Knowlton*, (1978), and the Board's executive and deliberative privileges.

VIII. Resume Public Session

At 12:46 the Board, by roll call vote, voted to end the Non-Public session.

IX. Seal the Minutes of the Non-Public Session

At 12:47 the Board, on a motion from Patricia Sherman and a second from Justin Macagba voted unanimously to seal the Non-Public minutes. Minutes of the non-public session are sealed to maintain the privacy of the items discussed in non-public session pursuant to RSA 91-A:3, II (c), on the grounds that public disclosure may adversely affect the reputation of a person other than a Board member or render the proposed action ineffective.

X. Next Meeting – Friday, October 20, 2023 at 9:00 am.

This is scheduled to change.

XI. Adjournment

At 12:49 on a motion from John Wood and a second from Justin Macagba the Board unanimously voted to adjourn the meeting.