



Real Estate Appraiser Public Meeting Minutes

Real Estate Appraisers Board
Dec 15, 2023 at 9:00 AM EST
@ 7 Eagle Square Concord NH

Attendance

Present:

Members: Andrew LeMay, Justin Macagba, Charles Schubert, Patricia Sherman, Jonathan Wood
Guests: Cassandra Brown-Board Counsel, Lindsey Courtney-OPLC, Executive Director, Shane Goulet-Board Counsel, Jenna Halle-Licensing Supervisor, Tina Kelley-Rulesmaking Coordinator, Jessica Prive-LSR, Brenda Rines-Board Administrator

I. Call to Order

Chair, Patricia Sherman called the meeting to order at 9:05 am.

II. Approval of Public Minutes - October 20, 2023

Motion:

Upon a motion by J. Wood and seconded by A. LeMay to approve the minutes as submitted. Motion passed unanimously.

III. Rules Review and Other Legislative Topics

A. Legal Counsel on legislative updates

B. Lindsey Courtney - OPLC, Executive Director - Plc 313

Executive Director, Lindsey Courtney reviewed the Plc 313, licensing by endorsement. The federal regulations do have license by reciprocity already written into law. The federal regulation will be reviewed to determine if the language is similar to OPLC. Will revisit Plc 313 at the next board meeting.

C. Lindsey Courtney - OPLC, Executive Director - Plc 500

Executive Director, Lindsey Courtney reviewed the Plc 500, NHPHP program. P. Sherman requested to have a representative from NHPHP to come to the next board meeting to discuss the program. The board would like more information to determine if being part of the program would be beneficial for the licensees.

D. Tina Kelley - Rules Coordinator

1. Rab 300

Upon a motion by C. Schubert and seconded by J. Wood to accept final proposal. Motion passed unanimously.

2. Rab 100

Motion:

Upon a motion by J. Wood and seconded by J. Macagba voted to adopt Rab 100. Motion passed unanimously. Chair, P. Sherman signed the letter to adopt.

IV. New Business

A. Courses for approval

1. Course Matrix

Board reviewed the course matrix for approval. C. Schubert explained to Board Administrator that the complete course packets that do not have AQB and/or IDECC need to be uploaded to be reviewed.

Motion:

Upon a motion by A. LeMay and seconded by J. Wood to approve all courses presented on the course matrix. Motion passed unanimously.

2. Sawyer Educational Services - David Sawyer

3. Massachusetts Board of Real Estate Appraisers - Stephen Sousa

4. Appraisal Institute

5. Appraiser eLearning LLC

6. McKissock, LP

7. NH Dept of Revenue Part II

8. Appraisal Institute - NH-VT Chapter

9. The CE Shop LLC

10. OREP Education Network

11. ASFMRA

B. 2024 Meeting Dates

Public: Third Friday every other month 9:00 AM - 12:00 PM

V. Non-Public Session

Non-public session, conducted for the purpose of discussing investigations of alleged licensee misconduct and other confidential Board business. Such a non-public session is authorized by RSA 91-A:3, II (c) & (e), RSA 91-A:5, IV, *Lodge v. Knowlton*, (1978), and the Board's executive and deliberative privileges.

Motion:

Upon a motion by J. Wood and seconded by J. Macagba to move into non-public session by roll call vote at 10:15 am.

VI. Resume Public Session

Resumed public session at 11:40 am.

VII. Seal the Minutes of the Non-Public Session

Minutes of the non-public session are sealed to maintain the privacy of the items discussed in non-public session pursuant to RSA 91-A:3, II (c), on the grounds that public disclosure may adversely affect the reputation of a person other than a Board member or render the proposed action ineffective.

Motion:

Upon a motion by C. Schubert and seconded J. Macagba to seal the non-public session. Motion passed unanimously.

VIII. Adjournment-Next Board Meeting February 16, 2024

Meeting adjourned at 11:42 am.