



Real Estate Appraiser Public Meeting Minutes

Real Estate Appraisers Board
Feb 16, 2024 at 9:00 AM EST
7 Eagle Square Concord NH

Attendance

Board Members:

Members: Andrew LeMay (AL), Justin Macagba (JM), Charles Schubert (CS), Patricia Sherman (PS), Jonathan Wood (JW)

Staff:

Brenda Rines, Board Administrator, Michael Gianunzio, Board Administrator, Cassandra Brown, Esq., Board Counsel

Absent:

- I. Call to Order 9:02AM
- II. Approval of Public Minutes - December 15, 2023

Motion:

Upon a motion by JM with a second by AL, the Board voted to accept the minutes; unanimous.

- III. Public Appearance
 - A. Dr. Molly Rossignol - NHPHP Presentation - 9:15 am
 1. There currently isn't a program being planned for NHPHP to roll out to non-healthcare boards, however if it is something that the Board is interested in, it is something that can be explored in the future.
- IV. Rules Review and Other Legislative Topics
 - A. Plc 313 follow up
Appraisers are no longer included in the Plc 313, continue on with the existing process.
 - B. Plc 500
 - C. Board Counsel on Legislative updates
 - D. Tina Kelley - Rules Coordinator
 1. Rab 300 - Conditional Approval Request - Draft
- V. Old Business

VI. New Business

- A. CE Broker - Heather Kelley, Director of Operations and Bethany Cottrell, Division Director of Licensing and Board Administration 11:30 am
- B. Board Administration - Travel Policy Reminder
- C. Courses for approval

Non Meeting from 10:50-10:57

- 1. Course Matrix
 - a. Appraisal Institute
 - b. Appraiser eLearning LLC
 - i. Appraiser eLearning Coversheet and 2024 School Policies
 - ii. Appraiser eLearning Coversheet for 4 New Courses
 - iii. Appraiser eLearning Appraiser's Guide to Highest and Best Use
 - iv. Appraiser eLearning 2024 Appraisers Conference and Tradeshow Days 1 & 2
 - c. McKissock, LP

Motion:

Upon a motion by CS with a second by JM, the Board voted to move this course to non public for discussion; unanimous.

- d. ASFMRA
- e. Aloft Inc
- f. American Society of Appraisers
- g. OREP Education Network
- h. Appraisal Institute MA/RI & ME Chapter

Motion:

Upon a motion by JM with a second by CS, the Board voted to approve all courses with the exception of the course moved to non public; unanimous.

D. NH Dept of Revenue

VII. Standing order on Waiver of Rab 403.06 – Em

Motion:

Upon a motion by JW with a second by JMAL the Board voted to direct OPLC to send a copy of the standing order to all licensees; unanimous.

VIII. Non-Public Session

Non-public session, conducted for the purpose of discussing investigations of alleged licensee misconduct and other confidential Board business. Such a non-public session is authorized by RSA 91-A:3, II (c) & (e), RSA 91-A:5, IV, *Lodge v. Knowlton*, (1978), and the Board's executive and deliberative privileges.

Motion:

Upon a motion by CS with a second by JM, the Board voted to initiate the 1st non public session at 11:00; unanimous roll call vote.

IX. Resume Public Session

Motion:

Upon a motion by JW with a second by AL, the Board voted to resume public session at 11:20; unanimous roll call vote

X. Seal the Minutes of the Non-Public Session

Minutes of the non-public session are sealed to maintain the privacy of the items discussed in non-public session pursuant to RSA 91-A:3, II (c), on the grounds that public disclosure may adversely affect the reputation of a person other than a Board member or render the proposed action ineffective.

Motion:

Upon a motion by JW with a second by AL, the Board voted to seal the minutes of the non 1st non public session at 11:20; unanimous

XI. Adjournment-Next Board Meeting April 19, 2024

Motion:

Upon a motion by JW with a second by AL, the Board voted to adjourn the meeting at 11:24 am

