

REAL ESTATE APPRAISER BOARD MINUTES

There was a meeting of the Real Estate Appraiser Board held on May 11, 2022. The public may attend via video/teleconference. The following Board Members attended in person at the Board's Office: Sherman, Schubert, Correnti, LeMay and Macagba.

Also attended in person was OPLC Staff Member Dawn Couture.

Also attended in person was Sheri Phillips from the AG's office.

1. Call to order – 10:10 a.m.

2. Interview/meeting/hearing –

- a. 10:30 a.m. Tina Kelly – Initial proposal of administrative rule various sections – The Board went over each page with Tina and provided feedback. Tina will incorporate the Boards feedback to be presented at the next meeting.

3. Reading and approval of the minutes of the March 18, 2022 meeting – Board Member Correnti made a motion which was appropriately seconded by Board Member Schubert to approve the public minutes as written. The motion passed unanimously.

4. Reading of Communications –

- a. Appraisal Foundation: May Newsletter – Noted.
- b. OPLC new fees, Plc 1002 – Hearing to be held on 5/26/2022 – Noted.

5. Unfinished Business –

6. New Business –

- a. Upon the motion of Board Chair Sherman and the second of Board Member Schubert, to go into a non-public session the Board, by roll call, voted to conduct a non-public session for the purpose of the reading and approval of the non-public minutes of the October 22, 2021 meeting, and evaluating complaints against licensees, accredited individuals, institution, or organizations, or persons charged with practicing unlawful accounting activity, and noting that such a non-public session is authorized by RSA 91-A:3, II(c), RSA 91-A:5, IV, *Lodge v. Knowlton*, 118 N.H. 574 (1978), and the Board's executive and deliberative privileges. Each Member recorded his or her vote on the motion, which passed by the vote of all members present.
- b. Upon the motion of Board Chair Sherman and the second of Board Member Macagba, and the Board unanimously voted by roll call, to reconvene the public meeting.
- c. Upon the motion of Board Chair Sherman and the second of Board Member Macagba, by roll call voted to seal the minutes of the non-public session from the public disclosure pursuant to RSA 91-A:3, III(c), on the grounds that public disclosure would be likely affect adversely the reputation of licensees, accredited individuals, institutions, or organizations, or persons charged with practicing unlawful accounting activity, RSA 91-A:5, IV, *Lodge v. Knowlton*, 118 N.H. 574 (1978), and the Board's executive and deliberative privileges. The motion passed with each member recording his or her vote on the motion.

6. New Business, Continued –

- d. Lorenzo Vigil – Requesting to take remaining 2 qualifying education courses online through McKissock – Board Member Schubert made a motion which was appropriately seconded by Board Member Correnti to approval remaining 2 qualifying education courses to be taken online. The motion passed unanimously.
- e. Kristen Eldridge Letter – Board Member LeMay made a motion which was appropriately seconded by Board Member Correnti to accept a bachelor’s degree for certified residential licensure for Ms. Eldridge’s daughter. The motion passed unanimously.
- f. George LeMay Re: Petition request – Board Member LeMay made a motion which was appropriately seconded by Board Member Correnti to accept and retroactive the date for the national USPAP update course upon approval of the courses listed for this meeting. The motion passed unanimously.
- g. Sarah Lang – Requesting to take remaining qualifying education courses online – Board Member Correnti made a motion which was appropriately seconded by Board Member Schubert to approve remaining qualifying education online. Board Member Macagba made a motion to amend the original motion to allow approval based upon selecting a course provider who has been approved by the Board for qualifying education. Seconded by Board Member Schubert. The motion passed unanimously.
- h. Administrative law training – Noted.
- i. Courses for Approval – Board Member Schubert made a motion which was appropriately seconded by Board Member Correnti to approve the following courses and retroactive the course submitted LeMay School of Real Estate. The motion passed unanimously.

Course	Provider
2022-2023 7-Hour Equivalent USPAP Update Course	ACEI: DBA Calypso Continuing Education
Appraisal of Manufactured Homes	Appraisal Institute
Case Studies in Appraising Green Residential Buildings	Appraisal Institute
General Appraiser Report Writing & Case Studies	Appraisal Institute
Online Basic Appraisal Principles	Appraisal Institute
Online Basic Appraisal Procedures	Appraisal Institute
Online Expand Your Practice Arbitration Do's & Don'ts	Appraisal Institute
Online FHA Appraising: Principles & Procedures	Appraisal Institute
Online Fundamentals of Apartment Appraising	Appraisal Institute
Online Fundamentals of the Uniform Appraisal Standards for Federal Land Acquisitions	Appraisal Institute
Online General Appraiser Sales Comparison Approach	Appraisal Institute
Online Rapid Response: Market Analysis in Volatile Markets	Appraisal Institute
Online Real Estate Finance, Statistics, and Valuation Modeling	Appraisal Institute
Online Understanding and Appraising Residential REOs	Appraisal Institute
Practical Applications of Fundamental Analysis	Appraisal Institute
Rural Area Appraisal: Freddie Mac Guidelines & Prop. Eligibility Requirements	Appraisal Institute

6. New Business, Continued –

- i. Courses for Approval – Board Member Schubert made a motion which was appropriately seconded by Board Member Correnti to approve the following courses and retroactive the course submitted LeMay School of Real Estate. The motion passed unanimously.

The Appraiser as an Expert Witness: Preparation and Testimony	Appraisal Institute
AgWare Back to Basics	ASFMRA
Appraising Ag Facilities: Feedlot Seminar	ASFMRA
Barn-Dominium/Shouse/Shome - What is it and What it's Not	ASFMRA
Drainage Considerations for Managers & Appraisers	ASFMRA
Timberland Valuation for Foresters and Rural Appraisers	ASFMRA
Valuing Livestock Facilities: Dairy Farms Seminar	ASFMRA
2022-2023 7-Hr National USPAP Update	LeMay School of Real Estate
Hot Topics: ANSI, FNMA, and GLA	LeMay School of Real Estate
Commerical Land Valuation	McKissock, LP
Divorce and Estate Appraisals: Elements of Non-Lender Work	McKissock, LP
Introduction to Expert Witness Testimony: To Do or Not To Do	McKissock, LP
Learning from the Mistakes of Others: Appraisal Disciplinary Case Studies	McKissock, LP
Residential Property Measurement and ANSI Z765	McKissock, LP

- j. Date and time of next meeting – **TBD**

7. Adjournment – Board Chair Sherman made a motion which was appropriately seconded by Board Member LeMay to adjourn. Meeting adjourned at 12:29 p.m.

Respectfully Submitted,



Dawn Couture
Board Administrator II