



# Real Estate Appraiser Public Minutes Minutes

Real Estate Appraisers Board  
May 12, 2023 at 9:00 AM EDT  
@ 7 Eagle Square Concord NH 03301

## Attendance

### Present:

Members: Dawn Couture, Shane Goulet, Andrew LeMay, Justin Macagba, Rahkiya Medley, Charles Schubert, Patricia Sherman, Jonathan Wood

#### I. Call to Order –

9:14 a.m.

#### II. Approval of Public Minutes of the April 21, 2023 meeting –

Board Member Schubert made a motion to approve the minutes as presented. The motion was seconded by Board Member LeMay. The motion passed 4-0. Board Member Wood abstained.

#### III. Public Appearance

##### A. Division Director Bethany Cottrell and Public Information Officer Donna Long: Discuss PIO Process, Press Releases and Notices of Emergency Orders –

Tabled as Division Director Cottrell and Donna Long were not able to attend.

#### IV. Old Business

##### A. Banking Commission position –

Tabled at this time. Pending upon changes with HB 2.

##### B. McKissock denying appraiser certificates for USPAP –

Administrator Couture informed the Board of her email communications with McKissock. Upon discussion, the Board would also like to know "how many NH appraisers have been denied a USPAP certificate." Board Chair Sherman asked if Attorney Goulet would send a letter to McKissock requesting answers. Attorney Goulet indicated that he would send them a letter and asked if a Board Member could email him as to what the letter should say he will send it out. Board Member Schubert will send an email to Attorney Goulet. Board Chair Sherman made a motion to authorize Attorney Goulet to discuss Board Member Schubert's email with McKissock. The motion was seconded by Board Member Wood. The motion passed unanimously.

##### C. OnBoard – Not able to print –

Tabled. Division Director Cottrell was not able to attend.

#### V. New Business

##### A. ASC Public Hearing on the appraisal regulatory system –

Noted.

B. Expiration of Rab 302.18 Re. Online Qualifying Education –

The Board has acknowledged the expiration of Rab 302.18.

C. Laura Eger – Waiver request of Rab 302.04 –

The Board held a discussion. Board Member LeMay made a motion to request three appraisal reports from the experience log submitted with her request, to determine if the number of ‘reported hours’ from the existing rules before the Board makes a final decision. The motion was seconded by Board Member Wood. The motion passed unanimously.

VI. Courses for approval –

Board Member LeMay made a motion to approve the courses as presented. The motion was seconded by Board Member Schubert. The motion passed unanimously.

<u>Course</u>	<u>Provider</u>
Live Webinar: Residential Report Writing and Case Studies	McKissock
2020-2021 15-Hour National USPAP Course	The CE Shop LLC
Appraisal Economics Value	The CE Shop LLC

VII. Rules Review and Other Legislative Topics

A. 9:00 a.m. Hearing on rules Rab 300 –

The hearing opened at 9:16 a.m. A member of the public informed the Board that he will be sending in a written comment regarding Rab 301.02. The comment will be sent in prior to the specified deadline. The hearing closed at 9:35 a.m.

B. Final Proposal Rab 200 –

Board Member Wood made a motion to accept the final proposal as presented. The motion was seconded by Board Member LeMay. The motion passed unanimously.

C. Final Proposal Rab 400 -

Two written comments were received and provided to the Board. The Board held a discussion. Board Member Wood made a motion to accept the proposed change from MBREA regarding Rab 403.08. The motion was seconded by Board Member Schubert. The motion passed unanimously.

D. Updates on HB655 –

Discussed in non-public session.

E. Updates on HB2 –

Discussed in non-public session.

VIII. Non-Public Session

At 10:11 a.m. upon the motion of Board Chair Sherman and the second of Board Member Macagba, to go into a non-public session the Board, by roll call, voted to conduct a non-public session for the purpose of the reading and approval of the non-public minutes of the April 21, 2023 meeting, and evaluating complaints against licensees, accredited individuals, institution, or organizations, or persons charged with practicing unlawful appraisal activity, and noting that such a non-public session is authorized by RSA 91-A:3, II(c), RSA 91-A:5, IV, *Lodge v. Knowlton*, 118 N.H. 574 (1978), and the Board’s

executive and deliberative privileges. Each Member recorded his or her vote on the motion, which passed by the vote of all members present.

**IX. Resume Public Session**

At 11:08 a.m. upon the motion of Board Chair Sherman and the second of Board Member Wood, the Board unanimously voted by roll call, to reconvene the public meeting.

**X. Seal the Minutes of the Non-Public Session**

Upon the motion of Board Chair Sherman and the second of Board Member Wood, by roll call voted to seal the minutes of the non-public session from the public disclosure pursuant to RSA 91-A:3, III(c), on the grounds that public disclosure would be likely affect adversely the reputation of licensees, accredited individuals, institutions, or organizations, or persons charged with practicing unlawful appraising activity, RSA 91-A:5, IV, *Lodge v. Knowlton*, 118 N.H. 574 (1978), and the Board's executive and deliberative privileges. The motion passed with each member recording his or her vote on the motion.

**XI. Next Meeting – Friday, July 21, 2023 at 9:00 am.**

**XII. Adjournment**

Board Chair Sherman made a motion which was appropriately seconded by Board Member Wood to adjourn. The motion passed unanimously; meeting adjourned at 11:26 a.m.