



# Real Estate Appraisers Public Meeting Minutes

Real Estate Appraisers Board  
Apr 19, 2024 at 9:00 AM EDT

## **Attendance**

### **Present:**

Members: Andrew LeMay, Justin Macagba (remote), Charles Schubert, Jonathan Wood

### **Motion to Elect Charles Schubert as the Board Chair:**

It is showing 2 public vacancies. If someone is in holdover, OPLC does not offer up the spot (legal advice). Board Administrator to send out a notice to licensees of the 2 public vacancies.

Motion moved by AL and motion seconded by JM. roll call vote 4-0-0

### **Motion to elect Andrew Lemay as Vice Chair:**

Motion moved by CS and motion seconded by JW. roll call vote 4-0-0

- I. Call to Order at 9:00

#### **Motion to allow remote participation:**

Justin Macagba attended via remote due to illness.

Motion moved by CS and motion seconded by JW. roll call vote 4-0-0

#### **Motion to go into Non-Public Session at 9:20 a.m.:**

Motion moved by CS and motion seconded by AL. roll call vote 4-0-0

- II. Resume Public Session at 10:00
- III. Seal the Minutes of the Non-Public Session

#### **Motion to Seal the Minutes:**

Motion moved by SC and motion seconded by AL. roll call vote 4-0-0

- IV. Approval of Public Minutes

#### **Motion to Approve draft public minutes of 2/29/24:**

Motion moved by AL and motion seconded by CS. roll call vote 4-0-0

- V. Rules Review and Other Legislative Topics
  - A. Board Counsel on Legislative updates
  - B. Tina Kelley - Rules Coordinator

The Boards items were on the consent agenda and have been approved. The Board will be able to adopt at the next meeting.

1. Rab 300

The rules will take effect 60 days after the adoption. The Board will meet May 17, 2024 at 9:00 a.m. The Board requested Enforcement attend and provide process and procedure update regarding the Enforcement Case List.

VI. New Business

A. Course Matrix

**Motion :**

Course Matrix. The Board would like to have the volumes of courses behind the scenes and only view the course description pages. Course providers were updated to reflect who providers were. Motion to accept the Matrix.

Motion moved by CS and motion seconded by AL. roll call vote 4-0-0

B. Courses for approval

**Motion to Approve all courses listed in #1 - #7:**

Motion moved by JW and motion seconded by CS. roll call vote 4-0-0

1. Appraisal Institute
2. Appraiser eLearning
3. Calypso Continuing Education
4. MA Board of Real Estate Appraisers
5. ASFMRA
6. Leitha Reilly
7. McKissock

VII. Non-Public Session

Motion to move into Non-Public session for the purpose of board business and noting that such a non-public session is authorized by RSA 91-A:3, II (c), RSA 91-A:3, II (e), RSA 91-A:5, IV, RSA 326-B: 38, Lodge v. Knowlton, 119 N.H. 574 (1978), and the Board's executive and deliberative privileges.

**Motion to move to Non-Public Session at 10:10 a.m.:**

Motion moved by CS and motion seconded by JW. roll call vote 4-0-0

VIII. Resume Public Session at 10:13

IX. Seal the Minutes of the Non-Public Session

Motion to keep minutes of the non-public session confidential from public disclosure pursuant to RSA 91-A: 3, III on the grounds that public disclosure would be likely to affect adversely the reputation of a person other than a board member and/or to render the proposed action ineffective and/or is not subject to public disclosure pursuant to RSA 236-B: 38.

**Motion to Seal the minutes:**

Motion moved by AL and motion seconded by CS. roll call vote 4-0-0

X. Discussion Topic

The Board would like to take this opportunity to appreciate and thank Patricia Sherman for her many years of volunteer public service to the citizens of New Hampshire and the Board of Real Estate Appraisers. Patricia has been a rock to the rest of the Board members. Andrew Lemay states Patricia taught the Board, it is possible to herd cats. With Patricia's leadership and guidance we have learned.

XI. Adjournment

**Motion to Adjourn at 10:27 a.m.:**

Next meeting is May 17, 2024 at 9:00 a.m.

Motion moved and motion seconded. roll call vote 4-0-0.