



Real Estate Appraisers Public Session Minutes

Real Estate Appraisers Board
May 17, 2024 at 9:00 AM EDT

Attendance

Present:

Members: Andrew LeMay (remote), Justin Macagba, Charles Schubert, Jonathan Wood

Meeting called to order. If a voting member has been allowed to attend remotely, identify that member, have them check that they can clearly hear and be heard, and that they are alone in the room. Note that all votes must be via roll call vote if any voting member is attending remotely.

- I. Call To Order at 9:05
- II. Motion to Allow Andrew Lemay to Attend via Zoom – Medical reasons.
Motion to approve remote attendance
Motion moved by JW and motion seconded by JM, roll call vote 3-0-0
- III. Review of draft 4/7/24 meeting minutes
Motion to Approve as amended
Motion moved by CS and motion seconded by AW, roll call vote 3-0-0
- IV. Public Appearances
 1. Laura Eager – Spoke with the Board regarding exam process and length of time, ease of access.
 2. George Landry – former Board member stopped in to say hello to the Board.
- V. OPLC and/or Board Administration Updates
 - A. Board Counsel Update
 1. Distance Learning
Board Counsel to assist in creation of notice to be sent out to licenses to inform there is no waiver requirements.
Motion to Approve Board Counsel to create a memo to be sent to licensees.
Motion moved by JW and motion seconded by JM. roll call vote 3-0-0
- VI. Old Business
 1. JW - requesting email blast be sent to recruit 2 public members.
 2. Enforcement to attend next month to talk about process.

- VII. New Business
- VIII. Course Matrix – the Board requests admin to fix the matrix uploaded for their review to be on one sheet. Add 2 columns 1-AQB the other IDECC. At least 1 column should be checked for approval. Board Counsel to research expiration date.

Motion to Approve the courses listed in A through E below.
On motion from CS with a second from JW, roll call vote 4-0-0.

IX. Courses for Approval

- A. McKissock
 - 1. Market Disturbances Application
 - 2. LW Diversify W/Assessment Appeals Application
- B. ASFMRA Submissions
 - 1. ASFMRA Appraising AG Facilities Poultry Seminar
 - 2. ASFMRA General Appraisal Report Writing and Case Studies
 - 3. Introduction to Statistical Analysis for Appraisers
- C. Appraisal Institute Submissions
 - 1. NH Residential Site Valuation and Cost Approach
- D. MA Board of REA
 - 1. Commercial Valuation Case Studies and Issues
- E. USPAP Course

X. Licensure

XI. Administrative Rules & Legislative Topics

- A. RAB 300 Adopted Text and Cover Letter to be signed
Motion to Adopt
The effective date is 60 days from today's date. Licensees will get a notice of the changes and it will be posted to the website.
Motion moved by JW and motion seconded by JM, roll call vote 4-0-0

- XII. Non-Public session conducted for the purpose of discussing investigations of alleged licensee misconduct and other confidential Board business. Such a non-public session is authorized by RSA 91-A:3, II (c) & (e), RSA 91-A:5, IV, Lodge v. Knowlton, (1978), and the Board's executive and deliberative privileges.

Motion to move to Non-Public at 10:12 a.m.
Motion moved by CS and motion seconded by JW. roll call vote 3-0-1 DL abstained.

XIII. Resume Public Session at 10:54

XIV. Seal The Minutes of the Non-Public Session

Minutes of the non-public session are sealed to maintain the privacy of the items discussed in non-public session pursuant to RSA 91-A:3, II (c), on the grounds that public disclosure may adversely affect the reputation of a person other than a Board member or render the proposed action ineffective.

Motion to Seal the Minutes

Motion moved by CS and motion seconded by JW. roll call vote 4-0-0

XV. Board adjourned at 10:55 a.m.