



STATE OF NEW HAMPSHIRE
OFFICE OF PROFESSIONAL LICENSURE AND CERTIFICATION
NEW HAMPSHIRE REAL ESTATE APPRAISERS BOARD

7 EAGLE SQUARE, CONCORD, NH 03301-4980
Telephone: 603-271-2152
TDD Access: Relay NH 1-800-735-2964
www.oplc.nh.gov

Attendance:

Board Members Present: Andrew LeMay, Justin Macagba, Charles Schubert; Chair, Jonathan Wood,

Staff Present: Cassandra Brown, Carson Hansford, Sue Hines.

- I. Call To Order
Meeting called to order by Charles Schubert at 9:01 AM

- II. Meeting called to order. If a voting member has been allowed to attend remotely, identify that member, have them check that they can clearly hear and be heard, and that they are alone in the room. Note that all votes must be via roll call vote if any voting member is attending remotely.

- III. Review of Public Minutes
Motion to approve draft 5/17/ 24 minutes as amended by Andrew LeMay seconded by Jonathon Wood 4-0-0

- IV. Public Appearances

Leitha Reily USPAP course update
3 courses that were previously on the approved course list were inadvertently removed, Board admin to research and add them to the updated version of the approved course list to be posted to the website.

1.) 24-25 7 hour USPAP Online
2.) 24-25 7 hour USPAP Classroom
3.) NH -Artificial Intelligence, Blockchain, and the Metaverse Implications for valuation.

10:15 Real Estate Appraisers Audit Discussion

Tom Lewis, Jonathon Stewart, Bethany Cottrell

ASC Federal Audit. Tom Lewis & Jonathan Stewart Policy Unit. Are present today to go over the review process, Statutes, Regulations that is needed for the audit and assist in any way. For more information on the process that OPLC needs to do visit www.ASC.gov in compliance title 11 they will be here for the audit Aug 6-8 2024.



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Laura Davies- NH DOT Right of Way Director.

Discussion with the Board on waiver for applications, IJJA Infrastructure Law. Waiver evaluations do not meet the federal requirements. Concerns that she wants to assure appraisers they can accept the assignments and not get into trouble with the Board as it is a federal law. Ms. Davies to send Board Counsel more Info so board can make an informed decision.

V. OPLC and/or Board Administration Updates
10:00 Enforcement - Jessica Kallipopites

Jessica K talked about the new system being created for case management. New Attorney added to staff which will help alleviate the back log. Jess K noted she will come in at any time the board would like to discuss enforcement issues.

Old Business

VI. Courses for Approval Matrix.

- A. MBREA
- B. Appraisers eLearning LLC
- C. Appraisal Institute
- D. Appraisal Institute MA ME RI
- E. ASFMRA
- F. McKissock

Jonathan Wood motion to approve all courses Andrew LeMay seconded.4-0-0

VII. Appraisal Instructors
The board does not approve Instructors

VIII. New Business Andrea Leford – Classroom and Livestream Course Offering.
Andrea Leford question for the board about live and in person course.
Board Counsel to respond to Ms. Leford.

IX. Non-Public Session
Motion to go into nonpublic at 10:00 am moved by Jonathan Wood and Seconded by Justin Macagba. Roll Call 4-0-0.



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Non-Public session conducted for the purpose of discussing investigations of alleged licensee misconduct and other confidential Board business. Such a non-public session is authorized by RSA 91-A:3, II (c) & (e), RSA 91-A:5, IV, *Lodge v. Knowlton*, (1978), and the Board's executive and deliberative privileges.

- X. Resume Public Session at 10:30 am.
- XI. Seal The Minutes of the Non-Public Session.
Minutes of the non-public session are sealed to maintain the privacy of the items discussed in non-public session pursuant to RSA 91-A:3, II (c), on the grounds that public disclosure may adversely affect the reputation of a person other than a Board member or render the proposed action ineffective.

Motion to seal the non-public minutes made by Jonathan Wood seconded by Andrew LeMay. Roll call vote 4-0-0

- XII. Board Adjourned at 10:35 am