



# Real Estate Commission Public Meeting

## Minutes

Real Estate Commission (Brokers & Salespersons)

Jun 20, 2023 at 8:30 AM EDT

@ 7 Eagle Square, Concord, NH 03301

### **Attendance**

Members: Matthew Cabana, Susan Doyle, Steven Hyde, Paul Lipnick, Ralph Valentine

Guest: Rahkiya Medley-Board Counsel, Brenda Rines-Board Administrator, Talia Wilson-Board Administrator, Bethany Cottrell-Division Director, Heather Kelly-Director of Operations

I. Call to Order – 8:36 am

By Chairman Steven Hyde

II. Review of Public Minutes

A. May 16, 2023

Upon a motion by Paul Lipnick, with a second by Ralph Valentine, the Commission voted to approved as submitted.

III. Public Appearances

None

IV. Hearings

None

V. OPLC and/or Board Administration Updates

A. Heather Kelley – OPLC Director of Operations

OPLC Director of Operations Heather Kelly reviewed with the Commission the updated PSI changes effective Oct 1<sup>st</sup> 2023.

VI. Old Business

None

VII. New Business

A. Kerry Jo MacDougall - approval to be assigned as managing broker

The Commission reviewed the above request and on motion by Steven Hyde, with a second by Matthew Cabana, the Board voted to table the matter for the failure to appear. Notice of Non-Disciplinary Adjudicatory Hearing to be sent to licensee.

VIII. Licensure

A. Reciprocity - Associate Broker

1. Kate Gustafson

Does not meet the 1 yr requirement under REA 301.03(C)

The Commission reviewed the above reciprocity application and on a motion by Paul Lipnick, with a second by Ralph Valentine, the Commission voted to be tabled the matter for the failure to appear. Notice of Non-Disciplinary Adjudicatory Hearing to be sent to licensee. After further review in non-public session, the Commission voted on a motion by Steven Hyde seconded by Ralph Valentine to rescind the previous motion, approved the application and returned to the licensing division.

IX. Administrative Rules & Legislative Topics

Board Counsel Rahkiya Medley reviewed upcoming Legislative changes that may affect the Commission.

X. Non-Public Session

Non-Public session conducted for the purpose of discussing investigations of alleged licensee misconduct and other confidential Commission business. Such a non-public session is authorized by RSA 91-A:3, II (c) & (e), RSA 91-A:5, IV, Lodge v. Knowlton, (1978), and the Commission's executive and deliberative privileges.

Upon a motion of Steven Hyde seconded by Matthew Cabana, the Commission voted to commence the **non-public session** at 9:08 am.

XI. Seal the Minutes of the Non-Public Session

Minutes of the non-public session are sealed to maintain the privacy of the items discussed in non-public session pursuant to RSA 91-A:3, II (c), on the grounds that public disclosure may adversely affect the reputation of a person other than a Commission member or render the proposed action ineffective.

Upon the motion of Steven Hyde, and seconded by Susan Doyle, the Commission voted to keep minutes of the non-public session confidential from public disclosure. Each member recorded his or her vote on the motion, which passed by unanimous vote.

XII. Public Comment

Joseph Haas updated the Commission regarding the conversation he had with the Registrar-Town of Belmont.

- XIII. Adjournment – Upon the motion of Steven Hyde and seconded Ralph Valentine the Commission voted to adjourn the meeting at 11:14 am. The next Commission meeting is July 18, 2023 at 8:30 a.m.