



Real Estate Commission Public Session Minutes

Real Estate Commission (Brokers & Salespersons)

Tuesday, July 16, 2024 at 8:30 AM EDT

Attendance

Members Present: Stuart Arnett, Suzanne Brunelle, Matthew Cabana, Susan Doyle

Members Absent: Ralph Valentine

- I. Call To Order at 8:43
Commissioner Mathew Cabana Acting Chair for today.
- II. Remote Attendance
Meeting called to order. If a voting member has been allowed to attend remotely, identify that member, have them check that they can clearly hear and be heard, and that they are alone in the room. Note that all votes must be via roll call vote if any voting member is attending remotely.
- III. Review of draft 6/18/24 Public Minutes
Motion to approve draft 6/18/24 as presented
Motion moved by SB and motion seconded by SD. roll call vote 4-0-0
- IV. Public Appearances
Ann Flanagan - A pre licensing course was approved in error. Now CE Broker has it in their database as a correspondence course. The person who is teaching this holds a MA license, the laws and rules in NH state it needs to be a NH licensee.
Shannon Whaley - These courses were entered by mistake, and I believe they may be in the database forever.
The Board's laws and rules requires NH licensees to use CE Broker. But does not require the licensees to pay for it. The licensees can use the free portion.
- V. OPLC and/or Board Administration Updates
 - A. 9:30 Heather Kelley CE Broker regarding Status of Course Numbers. And Status of Ce Broker website and the options for "Basic" sign up and optional sign ups. Heather Kelley reports, OPLC is drafting some language to put onto the OPLC website, to assist the applicants/licensees to go directly to the free trial version. People are not required to pay for Ce Broker.
Can we make it mandatory that the course numbers OPLC uses is what they use as well? HK will look into this.
- VI. Old Business
- VII. New Business
- VIII. Licensure Update / Informational

A report will be coming soon that will provide the licensure information below.

- A. Applications Granted
- B. Applications Pending
- C. Applications Denied
- D. Reasons for delay of approval of applications

IX. Administrative Rules & Legislative Topics

- X. Non-Public session conducted for the purpose of discussing investigations of alleged licensee misconduct and other confidential Board business. Such a non-public session is authorized by RSA 91-A:3, II (c) & (e), RSA 91-A:5, IV, Lodge v. Knowlton, (1978), and the Board's executive and deliberative privileges.

Motion to move to the first NP session at 8:58 a.m.

Motion moved by SB and motion seconded by SD. roll call vote 4-0-0

Motion to move to the second NP session at 9:58 a.m.

Motion moved by SB and motion seconded by SD. roll call vote 4-0-0

XI. Board Resumed the first Public Session at 9:51 a.m.

XII. Board Resumed the second Public Session at 12:32 p.m.

XIII. Seal The Minutes of the first Non-Public Session

Minutes of the non-public session are sealed to maintain the privacy of the items discussed in non-public session pursuant to RSA 91-A:3, II (c), on the grounds that public disclosure may adversely affect the reputation of a person other than a Board member or render the proposed action ineffective.

Motion to Seal the Minutes of the first NP session

Motion moved by SB and motion seconded by SD. roll call vote 4-0-0

XIV. Seal The Minutes of the second Non-Public Session

Minutes of the non-public session are sealed to maintain the privacy of the items discussed in non-public session pursuant to RSA 91-A:3, II (c), on the grounds that public disclosure may adversely affect the reputation of a person other than a Board member or render the proposed action ineffective.

Motion to Seal the Minutes of the second NP Session

Motion moved by MC and motion seconded by SB. Roll Call Vote 4-0-0

XV. The Board Adjourned at 12:35 p.m.