



**State of New Hampshire**  
**OFFICE OF PROFESSIONAL LICENSURE AND CERTIFICATION**  
**DIVISION OF LICENSING AND BOARD ADMINISTRATION**  
7 Eagle Square, Concord, NH 03301-2412  
Phone: 603-271-2152

**FIRM BRANCH  
REINSTATEMENT APPLICATION**

Full Legal Name\*: \_\_\_\_\_

\*Name shown on document(s) that created the entity

Each other name used when doing business in New Hampshire: \_\_\_\_\_

Legal form (check one):  Corporation  LLC  Professional Association  Partnership

Other: \_\_\_\_\_

Jurisdiction in which formed: \_\_\_\_\_ Date of Formation (MM/DD/YYYY): \_\_\_\_\_

License Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Principal Broker's Name: \_\_\_\_\_ Principal Broker's License Number: \_\_\_\_\_

Managing Broker's Name: \_\_\_\_\_ Managing Broker's License Number: \_\_\_\_\_

Primary physical address in NH: \_\_\_\_\_

Street name & number, Suite # if any                      Municipality                      County                      Zip Code

NH mailing address:  Check if same as physical address

IF DIFFERENT: \_\_\_\_\_

Street name & number or PO Box number                      Town/City                      Zip Code

Main telephone number: (     )                      -                      \_\_\_\_\_

Designated email address\*: \_\_\_\_\_

\* Email address to which notices, license will be sent

Name of Authorized Individual\* (AI): \_\_\_\_\_

\* Individual who is legally authorized to sign the application

AI Telephone Number: (     )                      -                      AI email: \_\_\_\_\_

Other individuals authorized to interact with OPLC regarding the application, issued license (if any):

Name	Telephone Number	Email Address

**Information on Current or Past Licensure\* in Other Jurisdictions:**

Jurisdiction	License Number	Date initially licensed	Date most recently licensed	Status (in good standing, expired, suspended, revoked, denied renewal)

\* Includes licenses, certificates, registrations, or other form of approval required to practice

**Office of Professional Licensing and Certification  
7 Eagle Square - Concord, New Hampshire 03301  
(603) 271-2152**

**Disclosure**

Do you consent to the disclosure of your designated email address?  No  Yes

*\* OPLC will not disclose this information unless authorized by you, unless ordered to do so by a court of competent jurisdiction.*

**Required Documentation**

**Each applicant must provide the following with this application:**

A clear explanation of the relevant circumstances of:

- (1) Any license sanctions, including fines or penalties, imposed administratively or via a court proceeding in a jurisdiction listed above

**Each applicant that is an entity must provide:**

- (1) A copy of the legal document that authorizes the Authorized Individual identified above to sign the application on the applicant's behalf; and
- (2) Confirmation from the New Hampshire secretary of state's office that the entity applying for licensure is in good standing and authorized to do business in New Hampshire.

**Fee**

Application Processing Fee - as stated in Plc 1002, except no fee is required for facilitated licensure

If fee is paid by check or money order, the check or money order should be made payable to "Treasurer, State of New Hampshire." If your application is denied, the Application Processing Fee will not be refunded.

**Signature and Attestation**

By signing below, the applicant attests that:

- The applicant is not under investigation by any professional licensing board and the applicant's credentials have not been suspended or revoked by any professional licensing board, unless a written explanation of each such occurrence is being submitted with this application;
- The information and documentation provided are true, complete, and not misleading to the best of the applicant's knowledge and belief;
- The applicant understands that providing false or misleading information constitutes grounds for denial, suspension, or revocation of a license; and
- The applicant understands that knowingly providing false material information constitutes a misdemeanor under RSA 641:3 relative to falsification in official matters.

Applicant's Signature: \_\_\_\_\_

Title Within Firm: \_\_\_\_\_ Date Signed: \_\_\_\_\_

Principal Broker's Signature: \_\_\_\_\_

Date Signed: \_\_\_\_\_