



Board of Professional Engineers Public Meeting Minutes

Professional Engineers Board

Friday, January 24, 2025 at 9:00 AM EST to Friday, January 24, 2025 at 12:00 PM EST
7 Eagle Square, Concord, NH 03301

Members Absent:

Members Present: Marc Morin – Chair (MM), David Gill (DG), Shawn Bergeron (SB), Paul Mullin (PM), Chad Branon (CB)

Staff: Alex Fisher- Board Administrator, Christine Browning- Board Administrator, Rahkiya Medley Esq. - Board Counsel

I. Call To Order – MM called the meeting to order at 9:04AM.

II. Welcome New Board Member - Chad Branon - 11/13/24-8/21/2029

III. Remote Attendance

When a voting member is attending remotely, identify that member, ensure they can clearly hear and be heard and that they are alone in the room. Note that all votes must be via roll call vote when a voting member is participating remotely.

IV. Approval of Public Minutes from November 15, 2024, Meeting

Motion: Upon a motion by SB with a second by DG, the board voted to approve the public minutes. Motion passes 4-0-1. CB Abstained.

V. Standing Order Related to Public Comments

Motion: Upon a motion by DG with a second by PM, the board voted to accept the standing order related to public comments. Motion passes 5-0-0.

VI. Hearings

A. Shane Roy - 9:30AM

VII. New Business

A. Re-Appointment of Beverly Kowalik to Building Code Review Board by Board of Professional Engineers

Motion: Upon a motion by DG with a second by SB, the board voted to recommend to the commissioner of safety that Beverly Kowalik be appointed to the Building Code Review board.

Motion: Upon a motion by DG with a second by SB, the Board voted to withdraw the motion regarding recommendation to the commission of safety. The Board will get more information regarding the request for a nomination and table the decision to the next meeting.

B. NCEES Northeast Zone Interim Meeting - Cambridge, MA 4/10 - 4/12 - Confirm Delegates

1. Marc Morin, Paul Mullin and David Gill will attend the 2025 Northeast Zone Interim Meeting. The Board Administrator will follow up with NCEES on who is attending.

VIII. Administrative Rules & Legislative Topics

Board Counsel Medley will give an update on any pending legislation.

A. 2025 LSRS

1. Attorney Medley provided an update on pending legislation and will monitor any bills as it related to Professional Engineers.

-The board went into a non meeting at 9:27AM.

-The board resumed public session at 9:33AM.

B. Welcome Bethany Cottrell - Division Director - 11:00AM

1. PLC 313.49 Draft

- a. Bethany joined the meeting to discuss the new PLC 313 draft. The Board asked if the Plc 313 endorsement applications that were approved for this meeting were with the old rules or the new rules. Bethany informed them that since they met the current PLC 313 requirements, they were able to be licensed by endorsement. Bethany informed the Board that the Board Administrators with the assistance of legal counsel will do a review of all 313 states to determine that they are substantially equivalent with the new 313 language as presented. Bethany informed the board she is trying to get these pushed through as quick as possible.

Motion: Upon a motion by DG with a second by SB, the board voted that the board has no further comments on the Plc 313.49. Motion passes 5-0-0.

IX. Finalize 2025 Meeting Dates

- A. The board approved the 2025 meeting dates as follows:

- January 24, 2025
- February 28, 2025
- March 28, 2025
- April 25, 2025
- May 23, 2025
- June 27, 2025
- July 25, 2025
- August 22, 2025
- September 26, 2025
- October 24, 2025
- December 5, 2025

X. 2025 NCEES MBA Meeting – Alex

- A. Board Administrator provided an update on the 2025 MBA meeting that he attended.

XI. Public Comments

- A. The board did not receive any public comments during the meeting.

XII. Non-Public Session

Non-Public session conducted for the purpose of discussing investigations of alleged licensee misconduct and other confidential Board business. Such a non-public session is authorized by RSA 91-A:3, II (c) & (e), RSA 91-A:5, IV, *Lodge v. Knowlton*, (1978), and the Board's executive and deliberative privileges.

Motion: Upon a motion by SB with a second by PM, the board voted to go into their 1st non public session at 9:58AM. Roll call vote passes 5-0-0.

Motion: Upon a motion by PM with a second by DG, the board voted to go into their 2nd non public session at 11:27AM. Roll call vote passes 5-0-0.

XIII. Seal the Minutes of the Non-Public Session

Minutes of the non-public session are sealed to maintain the privacy of the items discussed in non-public session pursuant to RSA 91-A:3, II (c), on the grounds that public disclosure may adversely affect the reputation of a person other than a Board member or render the proposed action ineffective.

Motion: Upon a motion by PM with a second by DG, the board voted to seal the minutes of the 1st non public session at 11:10AM. Motion passes 5-0-0.

Motion: Upon a DG with a second by SB, the board voted to seal the minutes of the 2nd non public session at 12:17pm. Motion passes 5-0-0.

XIV. Adjournment

-The meeting adjourned at 12:18pm. The next meeting is scheduled for February 28, 2025, at 9:00AM.