

OFFICE OF LICENSED ALLIED HEALTH PROFESSIONALS

Board of Acupuncture Licensing



MINUTES of June 12, 2020

The June 12, 2020 meeting of the Board of Acupuncture Licensing convened at 10:09 a.m. with the following members present:

Cindy Theroux-Jette, **Lic. Ac.**, Chair
Deborah Meuse, **Lic. Ac.**
Diane Chase, **Lic. Ac.**
Vicki Irwin, **Lic. Ac.**

Absent: Amy Goldstein, Public Member

ADMINISTRATIVE

1. The Board reviewed the public minutes from December 13, 2019 and voted on a motion from Cindy Theroux-Jette with a second by Diane Chase to accept the minutes as presented. A roll call vote was taken and the motion passed unanimously.
2. The Board reviewed the public minutes from March 13, 2020 and noted numerous changes needed to be made. The Board then voted on a motion from Cindy Theroux-Jette with a second by Diane Chase to accept the minutes as amended. A roll call vote was taken and the motion passed unanimously.
3. Applications:
 - a. The Board reviewed the application of Michelle Bellavance and voted on a motion from Cindy Theroux-Jette with a second by Vicki Irwin to approve her application pending the receipt of the UMASS undergraduate transcripts. A roll call vote was taken and the motion passed unanimously.
 - b. The Board reviewed the application of Jody Bell and voted on a motion from Cindy Theroux-Jette with a second by Vicki Irwin to approve her application pending the receipt of one additional statement of good moral character. A roll call vote was taken and the motion passed unanimously.

- c. The Board reviewed the application of Carrie Webster and voted on a motion from Cindy Theroux-Jette with a second by Diane Chase to approve her application. A roll call vote was taken and the motion passed unanimously.

4. Rules:

- a. Acp 301.01, Acp 301.02, Acp 306.01, Acp 401.02, Acp 401.04, Acp 402.03, and Acp 402.04 were adopted by the Board at their March meeting. Proof reading still needs to be completed. Until the final step in the process is done the adopted rules will be posted on the Board's web site.
- b. The Board reviewed Acp 302.03 and discussed changes with Rules Attorney Thomas Broderick. The change would be to combine all of (c) into one rule. The Board voted on a motion from Cindy Theroux-Jette with a second by Diane Chase to have Attorney Broderick draft the rule change. A roll call vote was taken and the motion passed unanimously.

Law:

- a. HB 1314 relative to the licensure by the board of acupuncture licensing. Sponsored by Representative Schmidt – Executive Session 3/3/20. The document approved by the Board has been provided to Senator Carson because the law change has been sent to the Senate.

5. The Board reviewed the BAL policy for apprenticeship route to licensure and noted that NCCAOM is eliminating the apprenticeship route effective 12/31/21. The Board's law, RSA 328-G:9, II (g) has a provision which states as follows:

“...The board of acupuncture licensing will review on a case by case basis valid apprenticeship programs that demonstrate a balanced approach of clinical training and fundamental sciences and that conform to NCCAOM standards. In addition, all applicants who have not graduated from an accredited acupuncture school must show proof of successful completion of a college level course in anatomy and physiology.”

Because NCCAOM is eliminating the apprenticeship route to licensure this section of the law must be changed. Proposed language to remove the apprenticeship program from the law will be brought before the Board at their September meeting. This change will allow for apprenticeships that occurred before December 31, 2021 and conformed to the NCCAOM standards in place at the time of completion.

6. The Board was provided with a copy of EXHIBIT H to Emergency Order #29. This document was informational, no action necessary.
7. The Board was provided with a copy of the Board of Acupuncture Licensing – Preliminary Quarterly Financial Report. This report was informational, no action necessary.

8. The Board was provided with an update on OPLC's pending move from the Philbrook Building located at 121 South Fruit Street in Concord NH. It is unknown at this time where we will be moving or exactly when we will be moving. The move will however be in the very near future.
9. New business:
 - a. Board members who are interested will attend the Web training provided by the Attorney General's Office on matters of law Board members need to know when completing Board business. As soon as the Board's Administrator receives the information it will be sent to all Board members.
 - b. The Guidebook sent to licensees and posted on the web site is missing Acp 700. Both will be corrected to show the updated rules.

ADJOURN: on a motion by Cindy Theroux-Jette with a second by Diane Chase, the motion to adjourn at 12:36 p.m. carried by roll call vote in the affirmative.

Minutes respectfully submitted by Tina M. Kelley, Board Administrator

Board of Acupuncture Licensing
June 12, 2020

06/12/20

Motion to commence non-public session:

On the motion of Cindy Theroux-Jette with a second by Deborah Meuse, the Board, voted to conduct a non-public session for the purpose of discussing investigations of alleged licensee misconduct and noting that such a non-public session is authorized by RSA 91-A: 3, II (c), RSA 91-A: 3, II (e), RSA 91-A: 5, IV, *Lodge v. Knowlton*, 119 N.H. 574 (1978), and the Board's executive and deliberative privileges. Each member recorded his or her vote on the motion, which passed by the unanimous vote of all members present.

NON-PUBLIC SESSION:

[Minutes kept separately]

Motion to keep minutes of non-public session confidential:

Upon the motion of Cindy Theroux-Jette with a second by Diane Chase, the Board voted to withhold and seal the minutes of the preceding non-public session from public disclosure pursuant to RSA 91-A: 3, III on the grounds that public disclosure would be likely to affect adversely the reputation of a person other than a Board member and to render the proposed action ineffective. Each member recorded his or her vote on the motion, which passed by the unanimous vote of all members present.