

# BOARD OF ACUPUNCTURE LICENSING



## PUBLIC MINUTES

December 11, 2020

Via Zoom

### Call to Order

The meeting was called to order and convened at 10:04 am with a quorum present.

It was determined that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governors Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

The following board members were present: Cindy Theroux-Jette, Diane Chase, Vicki Irwin, Amy Goldstein and Jodi Bell.

The following staff members were present at all or part of meeting: Joe Shoemaker, Director, Elaine Bonner, Administrator and Tom Broderick, Legal

Guests: Deb Meuse, former Board member.

All votes during this meeting were taken by roll call.

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### APPROVAL OF MINUTES

Public Minutes – September 18, 2020 – A motion was made by Cindy seconded by Amy to accept the minutes with correction. Motion passed.

### ITEMS

1. Tom Broderick discussed rule Acp 302.03(c). Public hearing is not able to take place because of the public notice was not published in the rule making register. Informational
2. Rules, Statues and Legislative Updates
  - a. Cindy discussed Acp 301.02(o) - Application Form, to change and added a statement that downloading documentation from the official NCCAOM and CCAOM websites is acceptable. To read "A statement of the applicant's successful completion of the Clean Needle Technique Course supported by documentation of such **downloaded from the official NCCAOM or CCAOM website, or sent** directly from the NCCAOM or the Council of Colleges of Acupuncture and Oriental Medicine (CCAOM);

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b. A review and discussion regarding Acp 103.03 – Office Hours, Location, Mailing address and Telephone number, to update. Tom will add to the rules proposal. Cindy made a motion and Amy seconded. Motion passed. Add also of change of phone number as well, a motion made by Cindy to have the BAL phone number be reflected as the main OPLC phone number and it was seconded by Diane. Motion passed.

c. Language in former HB1314 (laid on table). Cindy reached out to Rep. Schmidt to ask him to introduce legislation with no reply and Cindy does not see any legislation introduced for this legislative session.

d. RSA 328-G:9 (g) relative to BAL Policy for apprenticeship route to licensure. Cindy discussed that the Board drafted proposed legislation and sent it to Rep. Schmidt; he did not reply with acknowledgement that he received this information. Tom informed the Board that Rep. Schmidt has been very busy and has not returned calls from Tom either. The Board agreed to table this until a later date.

e. Senate Bill 576 (laid on table) Cindy discussed text of bill regarding mileage reimbursement and Tom explained that OPLC plans to authorize mileage reimbursement to all boards instead of each board having it written into individual rules. Cindy discussed text of bill that eliminates maintaining a register of Acupuncturists and ADS. The Board agreed it wants to have a register of Acupuncturists and ADS' maintained as is currently being done.

Meeting Minutes

1. Public Minutes – March 13, 2020. A motion was made by Cindy seconded by Amy to accept the minutes with correction of date of June 12, 2020. Motion passed.
2. Public Minutes – September 18, 2020. A motion was made by Cindy seconded by Diane to accept the minutes with correction edit to add guests: Jody Bell and Melinda Ferrera. Motion passed.

Items

1. IT Update - Elaine discussed the FTP site.
2. Applications:
  - A. Max Kalkstein - After review and discussion a motion was made by Cindy seconded by Vicki to conditionally grant a license pending receipt of out of state license verification with no complaints on his CT license, and upon receipt of the acupuncture transcript. Motion passed.

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B. Dmitriy Khelemskiy - After review and discussion a motion was made by Cindy seconded by Vicki to license. Motion passed.

C. Elaina Leifer – After review and discussion a motion was made by Vicki seconded by Jodi to license. Motion passed.

D. Lauren Smith – No out of state license verification request included in application and checklist not included in application. The Board concluded the application is incomplete. A motion was made by Cindy seconded by Amy to have Elaine contact the applicant for missing items and clarify out of state practice status.

5. Application Review Subcommittee – The Board has a subcommittee in place to review complete initial applications that arrive greater than 30 days before a scheduled board meeting and application approved by the subcommittee is ratified by the full board at the next scheduled meeting. Diane was nominated to review applications with Cindy and Cindy made a motion seconded by Jodi to elect Diane to this subcommittee. Motion passed. A motion was made Cindy seconded by Diane to have Vicki serve as an alternate subcommittee member. Motion passed.

6. Board Elections – After discussion, Board elections were held; Jody motioned and Cindy seconded for members to serve in the following positions: Cindy, Chair, Diane, Vice Chair and Amy, Secretary.

7. Correspondence - None

8. Review - Board meeting dates for 2021:

March 12, 2021

June 25, 2021

September 24, 2021

December 10, 2021

9. Welcome to Jodi Bell and farewell to Deb Meuse.

Motion by Cindy seconded Amy to adjourn at 12:12 pm. Motion passed.