

# BOARD OF ACUPUNCTURE LICENSING



## PUBLIC MINUTES

March 12, 2021

Via Zoom

### Call to Order

The meeting was called to order and convened at 10:04 am with a quorum present.

It was determined that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governors Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

The following board members were present: Cindy Theroux-Jette, Diane Chase, Vicki Irwin, and Jody Bell joining at 10:08 am.

The follow board member was absent: Amy Goldstein

The following staff members were present at all or part of meeting: Joseph Shoemaker, Director; Elaine Bonner, Administrator; and Jessica Whelehan, Senior Administrator.

All votes were by roll call.

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Joe introduced Jessica Whelehan as the Senior Board Administrator and discussed how the new Administrator will transition in.

A motion was made by Cindy to amend the public agenda order for an efficient work schedule prior to Public Hearing at 10:30 am, seconded by Jody. Minutes reflect changes. Motion passed.

### APPROVAL OF MINUTES

Public Minutes – December 11, 2020 – A motion was made by Cindy seconded by Amy to accept the minutes as amended. Motion passed.

2. IT Update – New Website-Elaine is working with Dewey to update.

3. Applications:

#### Ratify:

A. Niesh Shah-Cindy and Diane approved the application for licensure and a motion was made by Cindy seconded by Vicki to ratify the application. Motion passed.

B. Jon Wilson-Cindy and Diane approved the application for licensure and a motion was made by Cindy seconded by Diane to ratify the application. Motion passed.

C. Karolyn Franz- Cindy and Diane approved the application for licensure and a motion was made by Cindy seconded by Diane to ratify the application. Motion passed.

#### Initial Application:

**NEW HAMPSHIRE ACUPUNCTURE BOARD  
PUBLIC MINUTES  
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A. Tala Lindaro-After review and discussion a motion was made by Cindy seconded by Diane for approval of licensure pending receipt of her 3<sup>rd</sup> verification letter Motion passed.

Note: Cindy asked that OPLC and licensing clerks date stamp each document for initial licensing.

Tom Broderick was the facilitator of the Rules Hearing of Acp 302.03 that began at 10:30 am and ended at 10:45 am. There were no public inquiries.

**ITEMS**

1. Rules, Statutes, and Legislative Updates – Cindy and Tom Broderick discussed the Public Hearing of April 9, 2021 – 10:30 am.

A. Acp 301.02(o) Application Form.

B. Acp 103.03 Office Hours, Office Location, Mailing Address and Telephone.

2. New Business – Vicki made note of the guidelines from Governor’s Reopening Guidance #13 referring to an acupuncture facility as a “sporting event”. Joe told the board that it is the Governor’s office that would make the changes and OPLC could help to make the change. Cindy suggested that the state level professional association for licensed acupuncturists (NHAAMA) contact the Governor’s task force regarding making the change.

3. Old Business – Cindy is reviewing the Guidebook for Licensed Acupuncturists and she also reviewed the meeting dates. Jody asked if the Mandatory Respect and Civility in the Workplace Training was received, Joe responded that the HR department is receiving reports.

4. Correspondence – Leah Reed wrote to the board on Feb. 4<sup>th</sup> regarding a waiver of an undergraduate degree. Cindy corresponded with Lindsey regarding Ms. Reed’s not having met the undergraduate requirements under Acp 302.03b. She would have to hold a valid license from another state whose requirements are equal to or exceed NH. Ms. Reed currently lives in Hawaii and if she obtains a license from that state she needs to be aware that Hawaii does not require a bachelor’s degree, therefore she would not qualify. Credit hours must be earned from an accredited post-secondary institution and the 64 credits that Ms. Reed earned must be from an accredited post-secondary institution to qualify. The existing 64 credits are not sufficient to qualify Ms. Reed for a waiver in accordance with the formula to calculate points Cindy also stated that the Board cannot override statute to license, encouraged the board to review Acupuncture rules and laws.

Motion by Cindy seconded Diane to adjourn at 12:29 pm. Motion passed