

# BOARD OF ACUPUNCTURE LICENSING



## PUBLIC MINUTES PUBLIC MINUTES June 25, 2021

### Call to Order

The June, 25, 2021, meeting of the Board of Acupuncture Licensing (the "Board") convened at 10:20 a.m. at the Office of Professional Licensing and Certification, 7 Eagle Square, Concord, New Hampshire, 03301, with the following members present and eligible to vote:

The following board members were present: Amy Goldstein, Cindy Theroux-Jette, Diane Chase and Vicki Irwin.

The follow board member was absent: Jody Bell.

The following staff members were present at all or part of meeting: Victoria Davies, Administrator. Michael Grandy, Esq. (Legal Counsel)

### Others Present:

Kristen Porter  
Laura Cooley

### APPROVAL OF MINUTES

**Public Minutes – March 12, 2021** – On motion of Cindy Theroux-Jette and second by Amy Goldstein, the Board voted to approve the minutes as amended. Motion passed.

**Public Minutes – April 9, 2021** – On motion of Cindy Theroux-Jette and second by Amy Goldstein, the Board voted to approve the minutes as amended. Motion passed.

On motion of Cindy Theroux-Jette, and seconded by Amy Goldstein, the Board voted to Amend the Agenda for June 25, 2021, to add rule & website concerns to the Items section of the Agenda. Motion passed.

### ITEMS

**Website Errors** – Vicki Irwin, brought forward concerns relating to the Board's website. More specifically, the Board meeting schedule. The current schedule states the Non-Public session is conducted on the second Thursday of every month, which is inaccurate. Victoria Davies, will request IT remove the inaccurate information from the Board's website. It was also noted that the licensing fees were also inaccurately listed on the Board's website, but this may be due to broken links. Victoria Davies will also address these issues with OPLC's IT Department.

NEW HAMPSHIRE ACUPUNCTURE BOARD  
PUBLIC MINUTES  
June 25, 2021

**Acp 402.03 (B) (5) Approved Continuing Education Units** – Cindy Theroux-Jette brought to the Board’s attention that each clock hour spent in the clinical supervision of acupuncture students shall be equivalent to one PDA point. Ms. Theroux-Jette wished to clarify-to the Board and the public participants that PDA accepted includes acupuncture students being supervised in private clinical settings as well as in school-based clinics.

**Rules – Final approval of Rules: Acp 103.03, Acp 301.02, and Acp 302.03**

- A. **Acp. 103.03 Office Hours, Office Location, Mailing Address and Telephone** – On motion of Cindy Theroux-Jette and second by Diane Chase, the Board voted to approve the amended final approval of Acp 103.03. Motion passed.
  
- B. **Acp 301.02 Application Form** – On motion of Cindy Theroux-Jette and second by Diane Chase, the Board voted to approve the amended final approval of Rules Acp 301.02. Motion passed.
  
- C. **Acp 302.03 Degree Requirements and Waivers thereof** – On motion of Cindy Theroux-Jette and second by Amy Goldstein, the Board voted to approve the amended final approval of Rules Acp 302.03. Motion passed.

**Acp 705 Other Board Approved Training:** The board was presented with the AcuAid Public Health Acupuncture training program for acupuncture detoxification specialists. – Laura Cooley, LAc, Reg. NADA Trainer, joined the Board for discussion relating to her proposal of another board-approved training program for acupuncture detoxification specialists. Ms. Cooley expressed frustration with the Board relating to the difficulty she has been having trying to have her training program approved by the Board. Ms. Cooley alleged that she had submitted her training program for approval back in December of 2020. Cindy Theroux-Jette and along with other Board members informed Ms. Cooley that her training program had been reviewed and was found to have not met the requirements set forth by Acp 705, and that she was asked by OPLC to resubmit the program with inclusion of the required materials as set forth by Acp 705. The 115-page program presented today is substantial in size and due to its length the Board will need additional time to review and ensure it meets the criteria in accordance with ***Other Board-Approved Training.***

At 11:00 a.m., pursuant to RSA 91-A:3, and upon motion by Cindy Theroux-Jette and second by Amy Goldstein, the Board voted by roll call to go out of public session and into non-public session because public disclosure may render a proposed action ineffective or adversely affect the reputation of a person other than a Board member.

**NEW HAMPSHIRE ACUPUNCTURE BOARD**  
**PUBLIC MINUTES**  
**June 25, 2021**

At 11:48 a.m., Cindy Theroux-Jette moved to seal the non-public minutes. Jody Diane Chase seconded the motion. The Board voted unanimously by roll call vote to maintain the privacy of the items discussed in non-public session pursuant to RSA 91-A:3, on the grounds that public disclosure may adversely affect the reputation of a person other than a Board member, or render the proposed action ineffective.

Upon motion of Cindy Theroux-Jette, second by Amy Goldstein, members of the Board agreed unanimously by roll call to adjourn the meeting. Ms. Theroux-Jette adjourned the meeting at 11:52 a.m.