

**State of New Hampshire**  
**OFFICE OF PROFESSIONAL LICENSURE AND CERTIFICATION**  
**DIVISION OF LICENSING AND BOARD ADMINISTRATION**

New Hampshire Board of Acupuncture  
7 Eagle Square, Concord, NH 03301-2412

LINDSEY B. COURTNEY  
Executive Director

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Director



**PUBLIC-MINUTES**

**December 10, 2021 – 10:00 am**

The December 10, 2021, meeting of the Board of Acupuncture Licensing (the “Board”) convened at 10:00 a.m. at the Office of Professional Licensure and Certification, 7 Eagle Square, Concord, New Hampshire, 03301, with the following members present and eligible to vote: The following board members were present: Jody Bell, Cindy Theroux-Jette, Diane Chase, Vicki Irwin and Amy Goldstein.

**Others Present:**

Victoria Davies, Board Administrator II

Jessica Whelehan, Board Administrator III

Peter Schmidt, Representative, New Hampshire House of Representatives

**Meeting Minutes**

- A. **Review of Public Minutes – September 24, 2021** – On motion of Ms. Theroux-Jette and second by Diane Chase, the Board voted unanimously to approve the Public Minutes of September 24, 2021, as presented.

**New Business**

- A. **Acp 103.03, 301.02** – On motion of Ms. Theroux-Jette and second by Diane Chase, the Board voted unanimously to adopt Acp 103.03 and Acp 301.02.
- B. **Standing Order** – On motion of Ms. Theroux-Jette and second by Amy Goldstein, the Board voted unanimously, to authorize the Office of Professional Licensure (OPLC) and its staff to approve initial and renewal applications for Acupuncture Detoxification Specialists according to the requirements of RSA 328-G:9-a, upon receipt of a completed application and the required documentation in accordance Acp 702.01 and Acp 702.02. The Standing Order shall terminate upon enactment of the pending revised rules that incorporate these provisions if prior thereto.
- C. **2022 Meeting Schedule** – On motion of Ms. Irwin and second by Ms. Theroux-Jette, the Board voted unanimously to accept the meeting schedule for 2022.

On motion of Ms. Theroux-Jette and second by Ms. Goldstein, the Board voted unanimously, by roll call, to move into non-meeting at 11:56 a.m.

On motion of Ms. Theroux-Jette and second by Ms. Goldstein, the Board voted unanimously to move from non-meeting back into public session at 3:04 p.m.

- D. **House Bill 1192** – On motion of Ms. Goldstein and second by Ms. Irwin, the Board voted unanimously to approve the proposed HB1192, as amended and authorized Ms. Theroux-Jette to submit the proposal to the appropriate legislative authorities.
- E. **Interim Rules Plc 1001 and 1003 - Interim rule Plc 1001**, which set the PHP fee at \$16.00 for initial application and renewal. In addition, Plc 1003, set in place a new fee schedule for Board meetings and changed the manner in which the mileage was calculated.
- F. **Proposed rule change Plc 1002 –Proposed rule change for Plc 1002**. OPLC has proposed to charge all boards the same average cost per licensee for shared costs. The justification for this is that all boards have access to the same services provided through shared costs.

#### **Initial License Application**

- A. **Natasha El-Massih** – On motion of Ms. Theroux-Jette and second by Ms. Goldstein, the Board voted unanimously to accept Ms. El-Massih’s initial application for licensure.
- B. **Scott Bendell, Ratification** – On motion of Ms. Theroux-Jette and second by Ms. Goldstein, the Board voted unanimously to ratify Mr. Bendell’s initial application for licensure issued on October 4, 2021.
- C. **Kimberly Dowling** – On motion of Ms. Theroux-Jette and second by Ms. Bell, the Board voted unanimously to approve Ms. Dowling’s application for licensure.

#### **Initial Application Acupuncture Detoxication Specialist**

- A. **Christiane Rodriguez (Late Renewal)** – On motion of Ms. Goldstein and second by Ms. Theroux-Jette, the Board voted unanimously to approve Mr. Rodriguez’s application for licensure.
- B. **Donlon Wade (Late Renewal) Ratification** – On motion of Ms. Theroux-Jette and second by Ms. Irwin, the Board voted unanimously to ratify Mr. Wade’s license issued on November 2, 2021.

At 3:05 p.m., pursuant to RSA 91-A:3, and upon motion by Cindy Theroux-Jette and second by Amy Goldstein, the Board voted by roll call to go out of public session and into non-public session because public disclosure may render a proposed action ineffective or adversely affect the reputation of a person other than a Board member.

At 3:14 p.m., Cindy Theroux-Jette moved to seal the non-public minutes. Jody Bell seconded the motion. The Board voted unanimously by roll call vote to maintain the privacy of the items discussed in non-public session pursuant to RSA 91-A:3, on the grounds that public disclosure may adversely affect the reputation of a person other than a Board member or render the proposed action ineffective.

Upon motion of Cindy Theroux-Jette, second by Diane Chase, members of the Board agreed unanimously by roll call to adjourn the meeting. Ms. Theroux-Jette adjourned the meeting at 3:19 p.m.