

REAL ESTATE COMMISSION

REAL ESTATE BROKER APPLICATION FORM Application Fee \$110.00

Part I. LICENSEE INFORMATION MR. MRS. MS. SOCIAL SECURITY #: LEGAL NAME DATE OF BIRTH MAILING ADDRESS	
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MAILING ADDRESS	
TAGE TO THE PARTY OF THE PARTY	
HOME PHONE	
HOME ADDRESS CELL PHONE	
EMAIL ADDRESS	
PART II. LICENSURE STATUS	
Active Principal and Managing Brokers need a 25,000.00 Surety Bond	
Inactive Not required to answer fill out Part III or questions 9-11 in Part IV	
PART III. EMPLOYMENT INFORMATION	
FIRM NAME FIRM LICENSE NUMBER	
ADDRESS	
PHONE FAX EMAIL	
BROKER NAME: LICENSE NUMBER	
If you are applying for a managing broker license, please list the business location of the Branch Office, and submit along with this application, an "amendment form" or "firm branch application form" completed by the	
principal broker assigning you as the designated managing broker.	
Address: Phone: PAPT IV OUESTIONS Include an explanation if "yes" to VES NO.	
PART IV. QUESTIONS Include an explanation if "yes" to questions 1-6	
1. Including New Hampshire, have you ever been or are now registered or licensed to sell real estate? If "yes", please attach a letter of explanation including date(s) registered or licensed	
2. Have you ever been refused a real estate license or any other business license or had any such license suspended or revoked? If "yes", please attach a letter of explanation including by whom and when	
3. Are there any undischarged court judgments or liens against you at this time? If "yes", attach a letter of explanation, including the amount and name of court or lien holder.	
4. Have you ever been through bankruptcy or insolvency or made a compromise with your creditors? If "yes", please attach a letter of explanation including amount and name of court or lien holder.	
5. Have you ever been convicted of a felony or misdemeanor offense that has not been annulled by a court? If "yes", download an Arrest and Conviction Form from the Commission web site at https://www.oplc.nh.gov/real-estate-commission/forms.htm . You must also include a thorough explanation of the	
circumstances surrounding each incident	

6. Have you ever been or are you now involved in any matters which may affect			
your good repute or trustworthiness or have any relation to or bearing upon whether you are entitled to public confidence? If "yes", please attach a letter of explanation			
		Ш	
7. Do you wish for your personal mailing address and email to be published as part of public record?			
8. Do you understand and agree to abide by the provisions of NH RSA 331-A			
and Administrative Rules Rea 100-700			
9. Will you be conducting real estate business under your own name?		${\Box}$	
10. Will you be conducting business as a real estate principal broker under a trade		<u> </u>	
name in New Hampshire? If "yes" a Certificate from the New Hampshire Secretary of State, along with a			
completed NH Real Estate Commission "Trade Name Registration and Re-Registration Form", must be submitted with this			
application for broker's license. The form may be downloaded Form from the Commission web site at			
https://www.oplc.nh.gov/real-estate-commission/forms.htm.			
11. Will you be operating a real estate business as a sole proprietorship, association,			
corporation, Limited liability Company or any other business association? Note: If not			
registered, you must first register your real estate firm with the NH Secretary of State. You must supply a copy of a			
Certificate issued by the Secretary of State to the Commission and a completed NH Real Estate Commission "Firm			
Application Form", along with this application for a Broker's license. The form may be downloaded Form from the		_	
Commission web site at https://www.oplc.nh.gov/real-estate-commission/forms.htm .			
The Following Statement Applies to Principal Broker applicants only:			
As a Principal Broker, Pursuant to RSA 331-A:13, V, I hereby give permission the New Hamps			
Commission to audit the asserve account or accounts. Lattest that I have read the torogona state			
Commission to audit the escrow account or accounts. I attest that I have read the foregoing state	ement an	id af	fixed
my signature below.			
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PART VI. MANAGING OR ASSOCIATE BROKER AFFILIATION FORM -

Applicants applying for an active license are required to have this section completed by a principal broker

Upon receipt of the license herein applied for, the above named applicant will be employed by me or will otherwise be under contract with me to perform services as a real estate licensee, and will work under my supervision. I will display his/her license prominently at my place of business, and when he/she leaves my employ I will immediately notify the New Hampshire Real Estate Commission within 5 days, as required by RSA 331-A:17, IV.

As it appears on your license	Last	First	Middle
Principal Broker Busines			
Principal Broker Phone N	Number:	Principal Broker License	Number:
Firm License Number w	here Licensee will be Em	nployed:	
	Signature of Principal I	Broker	Date
PART VII F	MPLOVING RROI	KER'S VERIFICATION	EXPERIENCE -
TAKI VII. E	WII LOTING BROI	REK 5 VERIFICATION	EXI EXIENCE -
hereby certify that		was emp	ployed by me as a real estate
salesperson from	to	Н	e/She worked full/part time of
		week to his/her work. In my o	
			employment based on 40 hours
per week, or the equivale	ent of Year	s and Months fu	ll time
,	<u> </u>		ii tiiiie.
			being duly sworn, state
I	First	Middle	
ILast that I have read the foreg	First going answer, statement	Middle s and representations therein	
Last that I have read the foregoence such answers, statements	First going answer, statement	Middle s and representations therein re true.	being duly sworn, state contained, and that each and all
l Last	First going answer, statement	Middle s and representations therein re true.	being duly sworn, state contained, and that each and all cipal Broker License
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Last that I have read the foregoence such answers, statements	First going answer, statement	Middle s and representations therein re true. DATE: Prince	being duly sworn, state contained, and that each and all cipal Broker License

PART VIII. AFFIDAVITS

AFFIDAVIT 1
I, the undersigned, on oath depose and say that I am in no way related to the applicant by either blood or
marriage, and that said applicant for a real estate license is a person of good repute, trustworthy and entitled to
public confidence and that I know of no circumstance or dealing by the applicant which would disqualify him/her
for the license applied for.
Name: Address:
How long have you known the applicant?
SIGN HERE DATE:
AFFIDAVIT 2
I, the undersigned, on oath depose and say that I am in no way related to the applicant by either blood or
marriage, and that said applicant for a real estate license is a person of good repute, trustworthy and entitled to
public confidence and that I know of no circumstance or dealing by the applicant which would disqualify him/her
for the license applied for.
Name: Address:
How long have you known the applicant?
SIGN HERE DATE:
AFFIDAVIT 3
I, the undersigned, on oath depose and say that I am in no way related to the applicant by either blood or
marriage, and that said applicant for a real estate license is a person of good repute, trustworthy and entitled to
public confidence and that I know of no circumstance or dealing by the applicant which would disqualify him/her
for the license applied for.
Name: Address:
How long have you known the applicant?
SIGN HERE DATE:

PART IX. TRANSACTION VERIFICATION FORMS – MUST INCLUDE CORRESPONDING MLS

		SHEET	3		
		TRANSACT	ION 1		
Broker Applicant's Name:					
As it will appear on your license	Last		First		Middle
Date of Transaction:		Location o	of Property:		
Transaction Type:			Land	Multi-	Other
Co	ommercial Re	esidential		Family	
If "Other", please explain_					
Please Note – Commission	າ Based Transactiດ	ons or Rentals f	for Residential	and Multi Transa	ctions are not
acceptable, except for Pro	· · · —		•	•	perties.
Were there other license	e's involved? 💹	Yes No I	If "Yes" in what	capac <u>ity?</u>	
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	Last	lesstien of D	First		Middle
Date of Transaction:		Location of P		Multi-	Other
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Please Note – Commission	Pacod Transactio	ns or Pontals fo	 or Posidontial a	nd Multi Transac	tions are not
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were there other heerisee	3 III VOIVEU:	C3 110 11	ics in what co	ipac <u>ity:</u>	
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		TRANSA	ACTION 3		
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As it will appear on yo Middle	our license	Last		First	
Date of Transaction:		Location	of Property:		
Transaction Type:	Commercial	 Residential	Land	☐ Multi- Family	Other
If "Other", please exp					
Please Note – Commi acceptable, except fo Were there other lice	r Property Man	age <u>rs</u> who <u>de</u> al ex	clusively in renta	al of residential pr	
Description and Signi licensee's involvemen					
		TRANSA	ACTION 4		
Broker Applicant's Na As it will appear on your license		Last	First		 Middle
Date of Transaction:			of Property:		
Transaction Type:	Commercial	Residential	Land	Multi- Family	Other
If "Other", please exp	olain				
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acceptable, except fo Were there other lice		<u> </u>	-		
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As it will appear on your license		Last	First	•	Middle
Date of Transaction:			of Property:	•	Wildaic
Transaction Type:			Land	Multi-	Other
<i>,</i> ,	Commercial	Residential		Family	
If "Other", please exp	olain			•	
Please Note – Commi	ission Based Tra	nsactions or Rent	als for Residentia	al and Multi Trans	actions are not
acceptable, except fo	r Property Man	agers who deal ex	clusively in renta	al of residential pr	operties.
Were there other lice	ensee's involved	? Yes No	If "Yes" in wha	t capac <u>ity?</u>	
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licensee's involvement	nt was equal to	or greater than 50	% of the overall	brokerage involve	ement):
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		TRANS	SACTION 6		
Broker Applicant's Na	ame:				
As it will appear on your license		Last	First	-	Middle
Date of Transaction:		Location	of Property:		
Transaction Type:			Land	Multi-	Other
	Commercial	Residential		Family	
If "Other", please exp	olain			-	
Please Note – Commi	ission Based Tra	nsactions or Rent	als for Residentia	al and Multi Trans	actions are not
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acceptable, except fo	ther licensee's i	nvoivea ?	11 1 C3 111 W11a		
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		TRANS	SACTION 7		
Broker Applicant's Name	:				
As it will appear on your license		Last	Firs	t	Middle
Date of Transaction:	7	Location	n of Property:		
Transaction Type:		Deside aliab	Land	∐ Multi-	Other
If "Other", please explain	mmercial	Residential		Family	
Please Note – Commissio		sactions or Pont	als for Posidonti	al and Multi Trans	actions are not
acceptable, except for Pro					
Were there other		_	If "Yes" in wha	-	operties.
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icensee's involvement w				· · · · · · · · · · · · · · · · · · ·	
icensee s involvement w	as equal to o	i greater than st	570 Of the Overall	brokerage involve	ementy.
THIS SECTION	ON TO BE C	COMPLETED BY	Y THE APPLICA	ANT'S PRINCIPA	AL BROKER
I,		_, hereby certify	to the best of m	y knowledge that	the information
(Please Print)					
provided on this form by	(A1:t- N	Δ	is accu	rate.	
	(Applicants Name	e) 		T	
BROKER SIGNATURE:	<u> </u>			LICENSE NUN	MBE <u>R</u>
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PART X. CHECKLIST - Return This Checklist with Your Application

Candi	idate Name
carefu	e you mail your application to the Commission Office, please check the following items ally. Your attention to these details will make it possible for the Commission Staff to ss your application without delay.
Have	you:
	Completed all sections thoroughly?
	Signed and dated the application?
	Included the correct fee with the check made payable to Treasurer , State of NH ?
	Included your final <u>original</u> passing score sheet?
	Answered all questions in Part IV and if you answered "yes" to any questions 1-6 you included a thorough explanation to this application?
	Submitted to the department of safety, division of state police, a <u>notarized</u> criminal record release along with any required fee, with the board identified as the recipient of the record or records? <u>DO NOT</u> mail this form to the Real Estate Commission Date Submitted to the State Police:
	If you are a non-resident, did you complete, sign, and date Part V?
	If you are applying as a Principal or Managing Broker: Did you include your \$25,000.00 surety Bond?
	Did you include your proof of six transactions and include MLS sheets?
	I have read and understand the Administrative Rules of the Real Estate Commission.
	I have read and understand the state statute as it pertains to Real Estate Salespersons.
	Included this Checklist with your application?
Mail :	your completed application to: NHREC, 7 Eagle Square, Concord, NH 03301