

STATE OF NEW HAMPSHIRE  
OFFICE OF PROFESSIONAL LICENSURE AND CERTIFICATION  
DIVISION OF HEALTH PROFESSIONS

**BOARD OF PHARMACY**

121 South Fruit Street, Suite 401  
Concord, NH 03301-2412  
Phone 603-271-2350 • Fax 603-271-2856  
www.oplc.nh.gov/pharmacy

*Board of Pharmacy*

*Michael D. Bullek, R.Ph.  
Administrator / Chief of Compliance*

*Jason R. Richard  
Licensing Supervisor*

**OPLC**

*Peter Danles  
Executive Director*

*Joseph Shoemaker  
Director, Health Professions*



February 6<sup>th</sup>, 2018

**BOARD NOTICE**

The Board requires that control drug losses be reported to the board office by the pharmacist in charge or pharmacist on duty within one business day. The pharmacist-in-charge shall complete a New Hampshire Drug Loss Form(revised 2/2018) or DEA 106 Form and mail or fax to the board as soon as the investigation into the loss is complete or within 30 days of the discovery of the loss. In response to the varying types of forms used for this process, and lack of consistent information to inform compliance of drug, quantity or cause of loss, the Board has updated the New Hampshire Controlled Drug Loss Form. **This will be the only form that the Board will accept for an initial controlled drug loss, revision to initial report or final report.** Attached, you will find a new NH Controlled Drug Loss Reporting Form - this form can also be found on the Board's website at:

<https://www.oplc.nh.gov/pharmacy/documents/nh-cs-loss-form.pdf>

The completed forms can be either mailed, faxed to 271-2856, or emailed to

[Pharmacy.Compliance@oplc.nh.gov](mailto:Pharmacy.Compliance@oplc.nh.gov)

Additional copies are available on the Board website.

The Board compliance unit has noticed a very high volume of loss forms over the past year. We will be reviewing this issue as to quantity and frequency of loss, and bringing pharmacies and pharmacists who have a high number of control drug discrepancies to the Board for review and possible disciplinary action.

By Order of the Board,

A handwritten signature in black ink, appearing to read "Michael D. Bullek".

Michael D. Bullek, BSP, R.Ph.  
Administrator / Chief of Compliance