

**Electricians Board  
Public Minutes  
May 5, 2020 at 10:00am, Zoom Meeting  
121 South Fruit Street, Concord, NH 03301**

There was a meeting of the Electricians' Board held on May 5, 2020. The meeting was called to order at 10:00 a.m. by Peter Cicolini, Chairman. Also in attendance were Matthew Connors, Vice Chairman Board Members - Henry Szumiesz, Will Infantine, Sean Toomey – Fire Marshal's Office representative and Chief Electrical Inspector – Michael Soucy. Not present was Jack Grube. Joe Shoemaker and Chris Horne were present from the OPLC. Present as members of the public were: John Plourde, Nathan Poland, Steve Rancourt, Eric Batchelor, Kim White and Norman Wood.

This was a Zoom meeting and P. Cicolini reviewed the State of Emergency checklist for all Zoom meetings.

**1. Hearings-** none

**2. Reading of the Minutes of the April 15, 2020 Meeting-** H. Szumiesz made a motion to approve the minutes from the April 15, 2020 meeting. W. Infantine seconded, all in favor by roll call vote.

**3. Reading of Communications-** none

**4. Applications for Board Action-** none

**5. Unfinished Business-**

**a. John Mason, All Star Education-** H. Szumiesz is waiting for more information from them. tabled until next meeting.

**b. 4-Year (600 hours) Apprentice Schooling Application-** Board reviewed an application for educators to submit. This will make sure the Board gets the necessary information to make an informed decision. Board would like to add the maximum size for a virtual type class to 25 students.

**c. Performance Electric, John Plourde-** Board discussed his application for approval of a virtual Apprentice training. This will expand opportunities for apprentices. He will need to submit a list to the Board with the names of those who have competed each year. J. Plourde will limit the class size to 25 with 2 more that are making up for absences. Number of students in class can be revisited if necessary.

M. Connors made a motion to accept this course with each class being 3 hours, with 1 hour of homework, and a class size of 25 students with the option of 2 more students who are making up for absences. H. Szumiesz seconded, all in favor by roll call vote.

**d. Building Code Review Board Report-** M. Soucy spoke with Will Frasier and the 2020 Code review with resume at the end of May as Zoom meetings.

**e. Report from Fire Marshal's Office-** Many of the those at the Fire Marshal's office are involved in the COVID response. Many state projects have been suspended. With the State House is open again Bills will need to be watched carefully to make sure they are properly vetted. M. Connors made a motion to accept the Fire Marshal's report, H. Szumiesz seconded, P. Cicolini abstains and motion approved by roll call vote.

- f. Probation Reports-** NH Generators is the only missing report. M. Soucy is going to reach out to them. M. Connors made a motion to accept the probation reports. H. Szumiesz seconded, all in favor by roll call vote.
- g. Review of Prov Test Results-** noted
- h. Prov Online Course-** M. Soucy took the online course and gave his review. Board has concerns about security of the online format. P. Cicolini made a motion to table this discussion. Would like to have more information on class size, Can Prov offer appointment only exams. W. Infantine seconded, all in favor by roll call vote.
- i. 2020 NEC Provider Applications-** Maine Electrical Institute Online- H. Szumiesz reviewed the program and has concerns. He will reach out to the provider to see if they are willing to comply with NH's standards. M. Connors made a motion to table this approval until H. Szumiesz has a chance to speak with the provider, W. Infantine seconded, all in favor by roll call vote.
- j. Law and Rules Updates-** appears to be a loophole on the application where an apprentice can renew without showing school hours, just show proof of enrollment. There are a handful who do this repeatedly each year. Can application be worded differently to require schooling hours with enrollment for the following year. Staff will review with council to see if we can change the application. M. Connors made a motion to table discussion until next meeting to give staff a chance to look into. W. Infantine seconded, all in favor by roll call vote and motion passes.
- k. Discuss Adding a Requirement of Having a Criminal Background check with Applications-** Staff will review the types of background checks that are available and what other states are doing. What other Boards are using and how that is working. M. Connors made a motion for staff to do this review, H. Szumiesz seconded, all in favor by roll call vote.
- l. Extension of Time for Completing the 2020 Code Update-** Board will revisit this each month to determine if an extension is necessary. P. Cicolini made a motion to keep the requirement of the end of the year, with no change at this time. M. Connors seconded, all in favor by roll call vote and motion passes.
- a. Robert Duval made a request to the Board about doing virtual Code Update Classes- Education committee will come up with parameters for a virtual class. There are currently a number of online resources out there to get the code updates completed. M. Connors made a motion to have Robert Duval make a formal request to the Board to be a virtual/ web based provider. To answers questions the Board has about content, how absences would be handled for students to make up, and class size requirement. P. Cicolini seconded, all in favor and motion passes.

## **6. New Business-**

- a. Chief Inspector Soucy' s Report-** Inspectors are all working in the field and back to normal. The Exam committee have all received an invite to hold a virtual meeting to review the exams

M. Soucy reviewed the informational bulletin on the licensing requirements for the installation of underground conduits. Board would like more time to review the bulletin. M. Connors made a motion to table a vote on this until everyone has had a chance to review. H. Szumiesz seconded, all in favor by roll call vote.

M. Connors made a motion to accept the Chief Inspectors report. H. Szumiesz seconded, all in favor by roll call vote and motion passes.

- b. Upon the motion of H. Szumiesz and the second of P. Cicolini the Board, by roll call vote, voted to conduct a non-public session at 10:22 a.m. For the purpose of discussing matters that if discussed in public would likely adversely affect the reputation of persons other than a member of the body itself and noting that such a non-public session is authorized by RSA 91-A:3, II(c), (j), RSA 91-A:5, IV, *Lodge v. Knowlton*, 11 N.H. 574 (1978), and the Board's executive and deliberative privileges. Each member recorded his or her vote on the motion, which passed by the unanimous vote of all members present.
- c. Upon the motion of M. Connors and the second of H. Szumiesz the Board, by roll call vote, resolved to withhold/seal the minutes of the preceding non-public session from public disclosure pursuant to RSA 91-A:3, III on the grounds that public disclosure would be likely to render the proposed action ineffective. Each member recorded his or her vote on the motion, which passed by the unanimous vote of all member's present

d. **Date and Time of Next Meeting-** Tuesday, June 2, 2020 at 9:00 a.m.

**7. Adjournment-** Meeting was adjourned at 12:51 p.m.